



ELK GROVE COMMUNITY SERVICES DISTRICT
8820 Elk Grove Boulevard
Elk Grove, CA 95624
(916) 405-7150
(916) 685-5216 - FAX
www.egcsd.ca.gov

A G E N D A

*Your Independent Local Government Agency Providing
Parks, Recreation, Fire and Emergency Medical Services*

REGULAR BOARD OF DIRECTORS MEETINGS ARE HELD:
1st and 3rd Tuesdays

REGULAR BOARD MEETING
TUESDAY, AUGUST 2, 2005 – 6:30 p.m.
EGCSD Administration Building - Board Room
8820 Elk Grove Boulevard
Elk Grove, CA

BOARD MEMBERS

Elliot Mulberg,	President
Elaine Wright,	Vice President
Gil Albiani,	Board Member
Gerald Derr,	Board Member
Douglas McElroy,	Board Member

STAFF

Donna L. Hansen,	General Manager & Secretary of the Board
Keith Grueneberg,	Fire Chief
Sue Wise,	Interim Administrator of Parks & Recreation
Jeff Ramos,	Administrative Services Director

ELK GROVE COMMUNITY SERVICES DISTRICT
REGULAR BOARD MEETING
AUGUST 2, 2005 - 6:30 p.m.

PAGE

I

All items submitted for the EGCSO Agenda must be in writing. The deadline for submitting these items is 4:00 P.M. on the Monday, one week prior to the meeting. The Secretary of the Board receives all such items.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. Roll Call.
2. Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. Badge Pinning – Deputy Chief Steve Foster (K. Grueneberg)
2. Urban Forest Program Presentation (R. Herren)
3. Correspondence of Appreciation (D. Hansen)

C. COMMUNICATIONS FROM THE PUBLIC

This is the time and place for the general public to address the Board of Directors. State law prohibits the Board from addressing any items not previously included on the Agenda. The Board of Directors may receive testimony and set the matter for a subsequent meeting. Comments are to be limited to three minutes per individual at the discretion of the President. Individuals representing a group or an organization shall be permitted five minutes. Comments relating to similar issues should be brief, concise and non-repetitious. Speakers should state their home or business address when commenting to the Board.

1. None

D. CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. They will be acted upon by the Board at one time without discussion. Any item may be removed by a Board Member or member of the audience for discussion.

1. Approve the July 5, 2005 *Special* Board Meeting minutes.
2. Approve the July 5, 2005 *Regular* Board meeting minutes.
3. Approve the July 12, 2005 *Special* Board Meeting minutes.
4. Authorize the General Manager to execute a master cell tower agreement with MetroPCS for the installation of cellular telephone equipment beneath a PG&E transmission tower located on East Taron Drive.
5. Approve and adopt the exempt, non-exempt, and contracted salary and job reclassification schedule and the Local 522 Firefighters Contract.

E. ADVERTISED PUBLIC HEARINGS

The following item(s) have been advertised and/or posted as public hearings as required by law. The President will open the meeting to receive public testimony.

1. Hear and consider objections or protests, if any, by property owners liable for assessment and modify the itemized report if deemed necessary; and pass Resolution No. 2005-107, approving the itemized report on the parcels subject to special lien and assessment due to abatement of weeds by the Elk Grove Community Services District – Information/Action (K. Grueneberg)
2. Approve Resolution No. 2005-104, Ordering, confirming, and levying the Fiscal Year 2005-06 annual assessment within the boundaries of the District Wide Landscape & Lighting Assessment District and its zones of benefits pursuant to Resolution of Intention No. 2005-74; approve Resolution No. 2005-105, Adopting the Fiscal Year 2005-06 Final Budget for the District Wide Landscape & Lighting Assessment District; and approve the final District Wide Landscape & Lighting Assessment District Engineer's Report for Fiscal Year 2005-06 – Information/Action (J. Ramos)
3. Approve Resolution No. 2005-105, Adopting the Fiscal Year 2005-06 Final Budget for the Elk Grove Community Services District; and authorize the bidding of items budgeted in excess of the General Manager's authorized amounts, with award of bids at future Board meetings - Information/Action (J. Ramos)

F. PUBLIC HEARINGS

The following item(s) have no legal publication or posting requirements. The President will open the meeting to receive public testimony.

1. None

G. STAFF REPORTS

The following items do not legally require any public testimony, although the President may open the meeting for public input.

1. None

H. BOARD OF DIRECTORS BUSINESS

This is the time and place for Board of Directors business.

1. None

I. COMMUNICATIONS FROM THE PUBLIC

This is the time and place for the general public to address the Board of Directors. State law prohibits the Board from addressing any issue not previously included on the Agenda. The Board of Directors may receive testimony and set the matter for a subsequent meeting. Comments are to be limited to three minutes per individual. Individuals representing a group or an organization shall be permitted five minutes.

J. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

This is the time for the Board of Directors to identify the items they wish to discuss at a future meeting. These items will not be discussed at this meeting, only identified for a future meeting. This is also the time for scheduling of Board Committee meetings.

K. ADJOURNMENT TO EXECUTIVE SESSION

If necessary, the Meeting will be adjourned to Executive Session to discuss personnel matters and/or property negotiations. At the conclusion of the Executive Session, the Meeting will reopen to regular session.

L. EXECUTIVE SESSION

CLOSED EXECUTIVE SESSION ITEM:

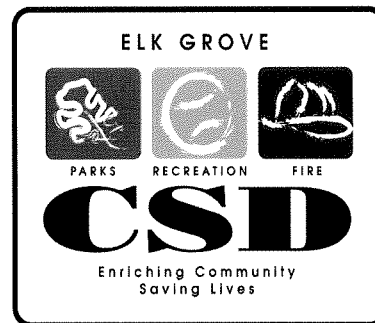
- I. CONFERENCE WITH PROPERTY NEGOTIATOR – LAND NEGOTIATION:
APN: 132-0290-032
(Government Code Section 54956.8)

M. REOPEN REGULAR MEETING

N. ADJOURNMENT

STAFF REPORT

DATE: August 2, 2005
TO: Board of Directors
FROM: Keith Grueneberg, Fire Chief
THROUGH: Donna Hansen, General Manager



SUBJECT: BADGE PINNING OF DEPUTY CHIEF STEVEN FOSTER

EXECUTIVE SUMMARY:

- Steven Foster started with the Elk Grove CSD Fire Department on Sept. 1, 1990.
- Steven was previously with the Aerojet Fire Dept. for 4 years.
- Prior to working for Aerojet Fire, he worked as a Fire Prevention Officer and a Fire Protection Engineer.
- While at EGCSO, Steven has held the positions of Assistant Fire Chief, Battalion Chief, Fire Marshal, and Assistant Fire Marshal.
- Steven was awarded a Masters Degree in Fire Dept. Administration, a Bachelors of Science Degree in Environmental Science, and an Associates of Science Degree.
- He is a State Certified Chief Officer, Fire Officer, Fire Prevention Officer, and Fire Investigator.
- Steven has been married for 25 years to Sandy Foster and has 3 grown children.

BACKGROUND:

Chief Steven Foster has been in the fire service for 25 years. Steven first started his career with Industrial Risk Insurers as a Fire Protection Engineer. After 4 years he went to work for the Livermore Fire Dept. as a Fire Prevention Officer. After relocating to Sacramento, he owned a Fire Consulting business and Elk Grove Fire Dept. was one of his customers. He was hired by Aerojet Fire as a Fire Protection Engineer, Fire Marshal and Deputy Fire Chief. He was there for 4 ½ years when Fire Chief Gerald Derr of the Elk Grove Fire Dept. hired him as the Assistant Fire Marshal.

Chief Foster has worked for the EGCSO Fire Dept for 15 years as a full-time employee in the Chief Officer ranks. He has completed numerous projects and programs over the years and brings a wealth of knowledge and experience to his new position as Deputy Chief of Administration and Support.

Chief Foster has been awarded a Masters Degree in Fire Dept. Administration, a Bachelors of Science Degree, Associates of Science and is a State Certified Chief Officer, Fire Officer, Fire Prevention Officer, and Fire Investigator.

Steven has been married for 25 years to Sandy Foster and has 3 grown children.

Respectfully Submitted,



Keith Grueneberg
Fire Chief

ELK GROVE COMMUNITY SERVICES DISTRICT

Your Independent Local Government Agency Providing Parks, Recreation, Fire and Emergency Medical Services

STAFF REPORT

DATE: August 2, 2005
TO: Board of Directors
FROM: Karen Liu-Blaschke, Administrative Assistant
SUBJECT: CORRESPONDENCE OF APPRECIATION



RECOMMENDATION:

Receive and file correspondence of appreciation to the EGCSO.

BACKGROUND/ANALYSIS:

Recent correspondences of appreciation received are as follows:

A letter from long-time resident and activist David Simpson, thanking the Fire Department for their support in the "Elk Grove Cares" campaign, surpassing the goal of \$30,000 towards the purchase of a handicap-equipped vehicle and new power chair, thereby greatly improving Mr. Simpson's mobility;

A thank you letter from Mary Hull Lewis to the Board expressing her appreciation to the CSD for naming a park after her and for the great job they did at the July 16th park dedication ceremony;

A letter from Marcie Ellis of Mercy San Juan Medical Center, thanking the Fire Department for being a valued contributor towards educating children, parents, and caregivers on injury prevention; and

An e-mail from the Goulartes, expressing gratitude to Captain John Sinclair, Firefighter/Paramedic Pete Young, and Firefighter/Paramedic Troy Bair (Station 74-A Shift) for the assistance and compassion they provided upon discovery of their beloved, deceased pet in their backyard.

As always, thank you to the dedicated employees of the Elk Grove CSD for representing the CSD in such a positive light.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Karen Bl", with a long horizontal flourish extending to the right.

Karen Liu-Blaschke

Administrative Assistant - Operations

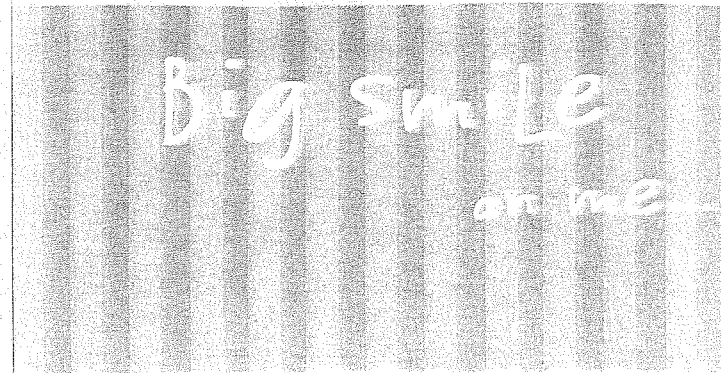
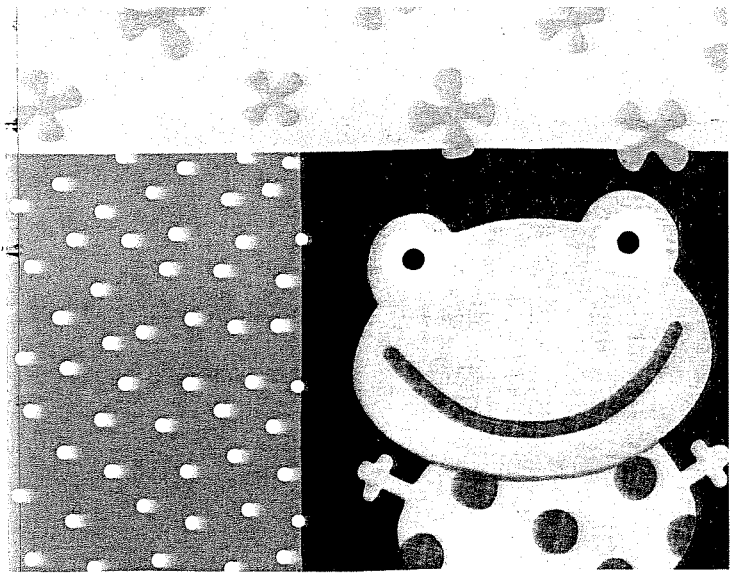
Attachments

ELK GROVE COMMUNITY SERVICES DISTRICT

Your Independent Local Government Agency Providing Parks, Recreation, Fire and Emergency Medical Services



TU 510-4
© HALLMARK LICENSING, INC.
HALLMARK CARDS, INC.
MADE IN U.S.A.
www.hallmark.com



Thanks Steve Foster

Here's the VAN!



Without your support and that of many loving friends, the "Elk Grove Cares" Campaign would not have reached and surpassed their goal of \$30,000.

I'm now driving around in a new power chair and handicap-equipped vehicle. How fantastic is that!

Thank you! Your generosity, caring and love is very appreciated by both Ginger and myself.

God Bless you,

David

...because of you!

YOU & YOUR FELLOW

FIREFIGHTERS ARE

AWESOME!

THANKS

8924-2nd Ave.
Elk Grove, CA 95624
July 19, 2005

Elk Grove Community Services District
Board of Directors
President Elliot Mulberg
8820 Elk Grove Blvd.
Elk Grove, CA 95624

Dear Elliot, Elaine, Doug, Gerald and Gil;

I can't begin to express adequate thanks for the wonderful day you and your staff gave me July 16. What an honor, and what a humbling experience.

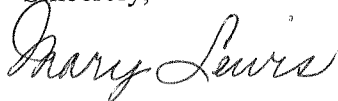
As I said when I first found out you had named a park for me, I've always thought of my children as my visible immortality, but you have given that expression a whole new dimension.

I love the picture of the park with all the signatures – what a neat guest book! I shall treasure it always, along with your Resolution.

Thank you, Elaine, for serving as master of ceremonies. You did a great job, and I really appreciate it.

You are all doing an awesome job with all these neighborhood parks, keep it up! And thank you again, so very much.

Sincerely,

A handwritten signature in cursive script that reads "Mary Hull Lewis". The signature is written in dark ink and is positioned below the word "Sincerely,".

Mary Hull Lewis



*Greater
Sacramento*

***A member of the National
SAFE KIDS Campaign***

Mercy San Juan Medical Center
Trauma Prevention Program
6401 Coyle Avenue,
Carmichael, CA 95608

AAA
American Red Cross
Allstate Insurance
California Child Care Health Program
California Department of Boating and
Waterways
California Department of Health
Services, EPIC
California Highway Patrol
California Poison Control System
Citrus Heights Police Department
City of Folsom, Fire Department
City of Sacramento, Department of Fire
City of Sacramento, Police Department
Child Action Incorporated
Child Abuse Prevention Council of
Sacramento
Elk Grove Community Services District
Explorit Science Center
Grant Police Department
Health Education Council
Johnson & Johnson
Kaiser Permanente
Methodist Hospital of Sacramento
Northern Lights Student Outreach
REI
Sacramento City Unified School District
Sacramento County, Department of
Health and Human Services
Sacramento County, Department of
Transportation
Sacramento County, Parks and
Recreation District
Sacramento County, Sheriff's
Department
Sacramento Food Bank
Sacramento Metropolitan Fire District
Safety Center Incorporated
SETA Head Start
Shriner's Hospital for Children
Snell Memorial Foundation
State Farm
Sutter Health
Third District PTA
USAA
Yolo County Health Department

led by

Mercy San Juan
Medical Center



June 29, 2005

Steve Foster, Fire Marshall
Elk Grove CSD Fire Department
8820 Elk Grove Blvd., Ste. 2
Elk Grove, CA 95624

Mr. Foster:

We are writing to thank you for your organization's support and commitment to the Greater Sacramento Safe Kids Coalition. We truly value the time, effort and energy your organization has contributed. Jennifer Rubin has shown the spirit of collaboration by sharing the assets of Elk Grove CSD Fire Department and recognizing the value of others.

In her short time with the Safe Kids coalition, Jennifer has become a valued contributor. She brings her positive attitude, enthusiasm for children and thoughtful perspective on injury prevention to meetings and events.

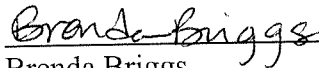
In the last year, the Greater Sacramento Safe Kids Coalition, through the support of agencies such as yours, has contributed to our community by:

- Raising more than \$90,000 to fund local Safe Kids projects.
- Working with the media to educate families about safety issues and participation in eight community health and safety fairs.
- Meeting with local lawmakers about child safety priorities, including the coordination of a statewide news conference at the Capital to raise awareness about child safety.
- Provision of child passenger safety checks in various locations and staffing the Mercy San Juan Medical Center Child Safety Seat Inspection Station six hours a day, once a week.
- Reaching out to non-English speaking families to provide car seat education in Spanish and Russian. We distributed 324 child safety seats for children whose family could not afford through monthly classes on the basics of child passenger safety and laws.
- Distributing water safety kits to more than 2,000 new pool owners and disseminated approximately 100 new life jackets to children and families. We partnered with local agencies to provide drowning prevention education during National Safe Kids Week.

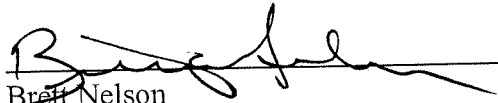
- Collaborating with three local schools for “Walk to School Day,” raising awareness of pedestrian and bicycle safety for children on their way to school.

There is a tremendous need for injury prevention education. Each year, approximately 25 Sacramento area children are killed and 9,000 injured by unintentional injuries. Experts estimate that 90 percent of these injuries and deaths could have been prevented, by adopting safe behaviors. With the help of more than 30 local agencies, the Greater Sacramento Safe Kids Coalition has been working to educate children, parents and caregivers to do just that. In these times of shrinking resources, this is a challenge for our partnering agencies as they highlight their own assets, but graciously recognize the value of working cohesively with other agencies. Achieving this balance truly shows progressive and contemporary leadership from our many partnering agencies. The phrase “What would we do without you” comes to mind when we think of all that your organization has contributed. It is only through collaboration, hard work and sharing of assets that we can accomplish so much together.

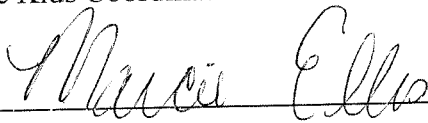
With much appreciation,



Brenda Briggs
Safe Kids President



Brett Nelson
Safe Kids Coordinator



Marcie Ellis
Mercy San Juan Medical Center
Supervisor, Injury Prevention Programs

Cc: Jennifer Rubin

Keith Grueneberg

From: goularte@wellsfargo.com
Sent: Monday, July 25, 2005 10:22 AM
To: Keith Grueneberg
Cc: Traci.A.Goularte@wellsfargo.com
Subject: Thanks to John Sinclair, Pete Young, Troy Bair

Dear Chief Grueneberg,

My wife Traci and I wanted to take a moment to acknowledge and provide a big, heart-felt THANKS to 3 Firefighters at Station #74 in Elk Grove. On 7/12/05, devastated by the horrifying discovery of our deceased pet in our backyard, there was no way I could remove the body from the yard, I tried several times but the situation was too unbearable. I drove down the street from our house to Station #74. I was greeted by John Sinclair, who without hesitation, agreed to come down and remove our pet from the yard.

John Sinclair, Pete Young, and Troy Bair immediately came to our house and handled the situation, allowing my wife and I to stay away from the scene. There are no words to describe the empathy and compassion the Firefighters showed us. We are extremely grateful for the service the 3 guys provided us on that tragic day and we have contacted Patty Neifer at the Burn Institute so we could make a donation in the honor of these 3 Firefighters and the memory of our beloved pet Harley.

Chief Grueneberg, please take a moment and recognize these OUTSTANDING Firefighters for what they do in their community. We are extremely proud to live in a neighborhood that is supported by these types of people in our local fire departments. The remodeled Station # 74 looks great too! We had a great time at the Open House on Saturday.

Please do not hesitate to contact me with any questions or comments. Give a HUGE pat on the back to JOHN SINCLAIR, PETE YOUNG, and TROY BAIR.

Sincerely,

Tony L. Goularte
Learning and Development Consultant
Wells Fargo - NBBC
916-569-6842
goularte@wellsfargo.com

> "This message may contain confidential and/or privileged information. If you are not the addressee or authorized to receive this for the addressee, you must not use, copy, disclose, or take any action based on this message or any information herein. If you have received this message in error, please advise the sender immediately by reply e-mail and delete this message. Thank you for your cooperation."

>

**ELK GROVE COMMUNITY SERVICES DISTRICT
MINUTES OF A SPECIAL BOARD MEETING
Tuesday, July 5, 2005 – 5:30 p.m.
EGCSD Administration Building**

DRAFT

ATTENDANCE:

Directors present included Gil Albiani, Gerald Derr, Doug McElroy, Elliot Mulberg, and Elaine Wright.

General Manager Donna Hansen and Administrative Services Director Jeff Ramos were also in attendance. District's Legal Counsel Kevin Collins and Howard Golds, with Best Best & Krieger were present via a conference call.

I. CALL TO ORDER

President Mulberg called the meeting to order at 5:35 p.m.

2. CLOSED EXECUTIVE SESSION ITEM

With no request to speak, President Mulberg recessed to a closed session at 5:35 p.m. to discuss the following item:

- a) CONFERENCE WITH LEGAL COUNSEL – Existing Litigation
Pursuant to Government Code Section 54956.9 (a)
Elk Grove Community Services District vs. City of Elk Grove,
Sacramento Superior Court Case No. 05A200612

3. RECONVENE SPECIAL MEETING

The Board returned from Closed Session to reconvene the special meeting at 6:28 p.m. President Mulberg reported direction was given to the District's Legal Counsel with regards to the closed executive session item.

4. ADJOURNMENT

With no other business, the Special Board meeting was adjourned at 6:28 p.m. to convene the regular Board meeting scheduled at 6:30 p.m.

Respectfully submitted,

Donna L. Hansen
General Manager

**ELK GROVE COMMUNITY SERVICES DISTRICT
MINUTES OF A REGULAR BOARD MEETING
Tuesday, July 5, 2005 – 6:30 p.m.
EGCSD Administration Building**

DRAFT

ATTENDANCE:

Directors present included Gil Albiani, Gerald Derr, Doug McElroy, Elliot Mulberg, and Elaine Wright.

General Manager Donna Hansen, Fire Chief Keith Grueneberg, Administrative Services Director Jeff Ramos, and Interim Administrator of Parks and Recreation Sue Wise were also in attendance.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President Mulberg called the meeting to order at 6:33 p.m.
2. Park Maintenance Supervisor Dave Womack led the Pledge of Allegiance.

President Mulberg reported direction was given to District Legal Counsel earlier tonight in execution session, with regards to ongoing litigation.

B. ANNOUNCEMENTS/PRESENTATIONS

1. Sue Wise introduced Paul Mewton, the Parks and Recreation Department's new Landscape Architect.
2. Dyrac Ramirez showed a short video on skate boarders and announced four Skate Park users will be participating in this month's California State Game. He thanked the Board for their continued support of skateboarding.

General Manager Hansen reported staff is looking to install a shade structure at the Skate Park for observers, and is also looking at options to increase user time for beginners and the very young users who are very much enthused and want to learn how to skate.

3. The Board received a presentation from Recreation Supervisor Mike Dopson on the Ellis Life Guard Training Program implemented at the District. The Program was put to good use on June 15th, when a participant in a water aerobics class had a seizure in the water. Thanks to staff's quick response, the victim was retrieved, stabilized, and transported to a hospital and is now doing fine. The Board acknowledged Sarah John, Nathan Gregoire, and John Cavazos - the three lifeguards on duty during the incident, by presenting them with certificates of appreciation for their diligence and hard work.
4. The Board received and acknowledged correspondences of appreciation to District employees, as presented by General Manager Hansen.

C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS

1. General Manager Hansen announced Kelly Crowder and Kelly Gonzalez have accepted Administrative Analyst positions in the Parks & Recreation Department; in their new roles, they will be devoting a lot of time to community outreach on existing and new projects. As requested by community activists, a forum is tentatively scheduled at the Wackford facility on July 16th or 17th where representatives from the City and CSD can answer questions from the public.

2. Administrative Services Department – Jeff Ramos reported staff is busy working on the final Fiscal Year 2005-06 budgets and thanked the Board for the recent approval of the preliminary budgets for the EGCSD and the District Wide Landscape & Lighting Assessment District; staff had a busy month processing over 800 bills and 500 payroll checks; prep work is in progress for the Board Room and conference room remodels; renovations to the former Fire Admin offices is near completion in anticipation of the Administrative Services Department move; and staff will be closing out District records for the 2004-2005 fiscal year in preparation of the District's annual audit.

By way of facilities – Elk Grove Park had a total of 82 rentals during the month of June. The Kloss Complex hosted three softball tournaments, bringing in 60 area teams. The Town Hall had 12 rentals and co-sponsored one event; the Pavilion and Strauss Island had 17 rentals and co-sponsored 18 events; and the Wackford Complex hosted 20 rentals and 2 co-sponsored rentals, including a training session for Elk Grove Pups with a Vision – Elk Grove's Chapter of the guide dogs for the blind.

3. Parks & Recreation Department – Sue Wise indicated July proved to be a busy month for the Recreation Division, with Farmers' Market scheduled on Thursday evenings, Concerts in the Park Friday evenings, and Camping in Elk Grove Park this Friday and Saturday night. Staff met with Playground Partners to discuss development of the play ground. The Ehrhardt Park will go out to bid in late July; construction is expected to start in late August. Finally, renovation work on the Elk Grove Park restrooms will start after the Harvest Festival, when most other activities will conclude at the park.
4. Fire Department – Chief Grueneberg stated due to the amount of information that needs to be collected and assembled, his report will be deferred to the next meeting. The July 4th holiday proved to be a quiet one for the Fire Department, with few citations issued, confiscation of some illegal fireworks, and an incident where a device had to be disabled due to the potential of blowing out windows.

D. COMMUNICATIONS FROM THE PUBLIC

1. None

E. CONSENT CALENDAR

1. The Board approved the June 21, 2005 *Special* Board meeting minutes. McElroy-Derr, unanimous.
2. The Board approved the June 21, 2005 *Regular* Board meeting minutes with a correction to Item A2: "Tom **Pooler** led the Pledge of Allegiance." McElroy-Wright, unanimous.
3. The Board approved Resolution No. 2005-86, in honor of Mary Lewis for her contributions to the Elk Grove Community. McElroy-Derr, unanimous.
4. The Board approved Resolution No. 2005-88, adopting the Sacramento County Multi-Hazard Mitigation Plan. McElroy-Derr, unanimous.
5. The Board approved staff's recommendation to extend the hours of operation to 10:00 p.m. at the Skate Park through August 29, 2005, the beginning of the traditional school year. Wright-Derr, unanimous.

F. ADVERTISED PUBLIC HEARINGS

- I. President Mulberg opened the Advertised Public Hearing at 7:05 p.m. to hear and consider objections, if any to the proposed weed abatement. With no objections heard, the public hearing was closed at 7:08 p.m. The Board approved Resolution No. 2005-87, ordering the Fire Chief to cause the nuisances as listed in Attachment "A" to be abated through removal of weeds. Albiani-Derr, unanimous.

G. PUBLIC HEARINGS

- I. None

H. STAFF REPORTS

- I. The Board received a report on the community outreach and development plan of action for seven new parks in 2005-06. Each of the parks sites are determined to be the highest priority for development, with three of the new parks serving the southern half of East Franklin. The unnamed parks will be forwarded to the Park Naming Committee for consideration. The Board concurred with staff's recommendation the Morse Park master plan be re-evaluated to include community input on park and playground designs, as well as integrating a smaller scale community center concept into the park system. Community outreach is scheduled for August through November; upon completion, staff will forward to the Board a conceptual master plan for approval based on feedback and input received.
2. The Board affirmed the following policy direction on accepting landscape corridors for maintenance:
 - a. The CSD will accept the deed in fee title and maintenance responsibilities for future CSD-owned corridors. McElroy-Derr, unanimous.
 - b. The CSD will not accept the deed or maintenance responsibilities for future commercial or City-owned corridors. McElroy-Derr, unanimous.
 - c. The CSD will accept maintenance responsibilities for only "in-progress" corridors if a) a deed in fee title is provided to the CSD; or b) an easement is provided to the CSD for maintenance of commercial property. Derr-Wright, unanimous.

I. BOARD OF DIRECTORS BUSINESS

- I. None

J. COMMUNICATIONS FROM THE PUBLIC

- I. None

K. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

- I. Due to the fact Carl Amundson is not good health, President Mulberg, with concurrence from the Board, asked staff to consider holding a ground breaking ceremony in his honor as opposed to a park dedication ceremony upon completion of the Amundson Park. Director Derr stated the same holds true for Dave Morse and asked that staff consider a groundbreaking ceremony for the Morse Park as well.

L. ADJOURNMENT TO EXECUTIVE SESSION

- I. None

M. EXECUTIVE SESSION

- I. As reported by President Mulberg, the Board met earlier in the evening and direction was given to Legal Counsel on the following item:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9 (a)

Elk Grove Community Services District vs. City of Elk Grove

Sacramento Superior Court Case No. 05A200612

O. ADJOURNMENT

With no further business, the Board meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Donna L. Hansen
Secretary of the Board

**ELK GROVE COMMUNITY SERVICES DISTRICT
MINUTES OF A SPECIAL BOARD MEETING
Tuesday, July 12, 2005 – 5:30 p.m.
EGCSD Administration Building**

DRAFT

ATTENDANCE:

Directors present included Gil Albiani, Gerald Derr, Doug McElroy, Elliot Mulberg, and Elaine Wright.

General Manager Donna Hansen and Administrative Services Director Jeff Ramos were also in attendance, as was District's Legal Counsel Bob Kingsley.

1. CALL TO ORDER

President Mulberg called the meeting to order at 5:35 p.m.

2. CLOSED EXECUTIVE SESSION ITEM:

With no request to speak, President Mulberg recessed to a closed session at 5:36 p.m. to discuss the following item:

- a) CONFERENCE WITH LABOR NEGOTIATORS
(Agency Designated Representatives – CSD General Manager & CSD Legal Counsel) –
Firefighters Local 522; Fire Management Employee Organization; and Non-represented
Employees: Various Titles
(Government Code Section 54957.6 – Personnel Matters)

3. RECONVENE SPECIAL MEETING:

The Board returned from Closed Session to reconvene the special meeting at 8:00 p.m. President Mulberg reported direction was given to the District's Legal Counsel with regards to the closed executive session item.

4. ADJOURNMENT

With no other business, the Special Board meeting was adjourned at 8:02 p.m.

Respectfully submitted,

Donna L. Hansen
General Manager

STAFF REPORT

DATE: August 2, 2005
TO: Board of Directors
FROM: Jeff Ramos, Administrative Services Director
SUBJECT: AGREEMENT WITH METROPCS TO INSTALL
TELECOMMUNICATIONS EQUIPMENT



RECOMMENDATION

That the Board of Directors authorize the General Manager to execute a master cell tower agreement with MetroPCS for the installation of cellular telephone equipment beneath a PG&E transmission tower located on East Taron Drive.

BACKGROUND/ANALYSIS

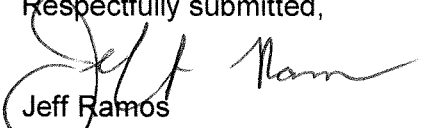
PG&E has a large transmission tower located in a Public Utility Easement on landscaped corridor on East Taron Drive just north of Nestling Circle (please see attached photograph). MetroPCS would like to mount a cellular antenna on the tower that would require the installation of some equipment on the ground below it. They will also fence off the equipment under the tower to help screen the equipment from view. This type of use is occurring more frequently in order to minimize the impact of new structures in communities when existing structures may be jointly utilized.

MetroPCS has requested that the CSD enter into a lease agreement to allow the installation of the equipment on the ground for which they will pay \$500 per month and a one-time contribution of \$15,000 to the District to be used for park improvements at the District's discretion. Staff recommends that the \$15,000 be allocated towards a shade structure at Lawrence Park.

The base of the transmission tower has established landscaping which will help to shield the equipment from view. Staff feels this request is in line with the Board's goal of joint use (with remuneration to the CSD).

All necessary fees and permits associated with the equipment installation will be the responsibility of MetroPCS.

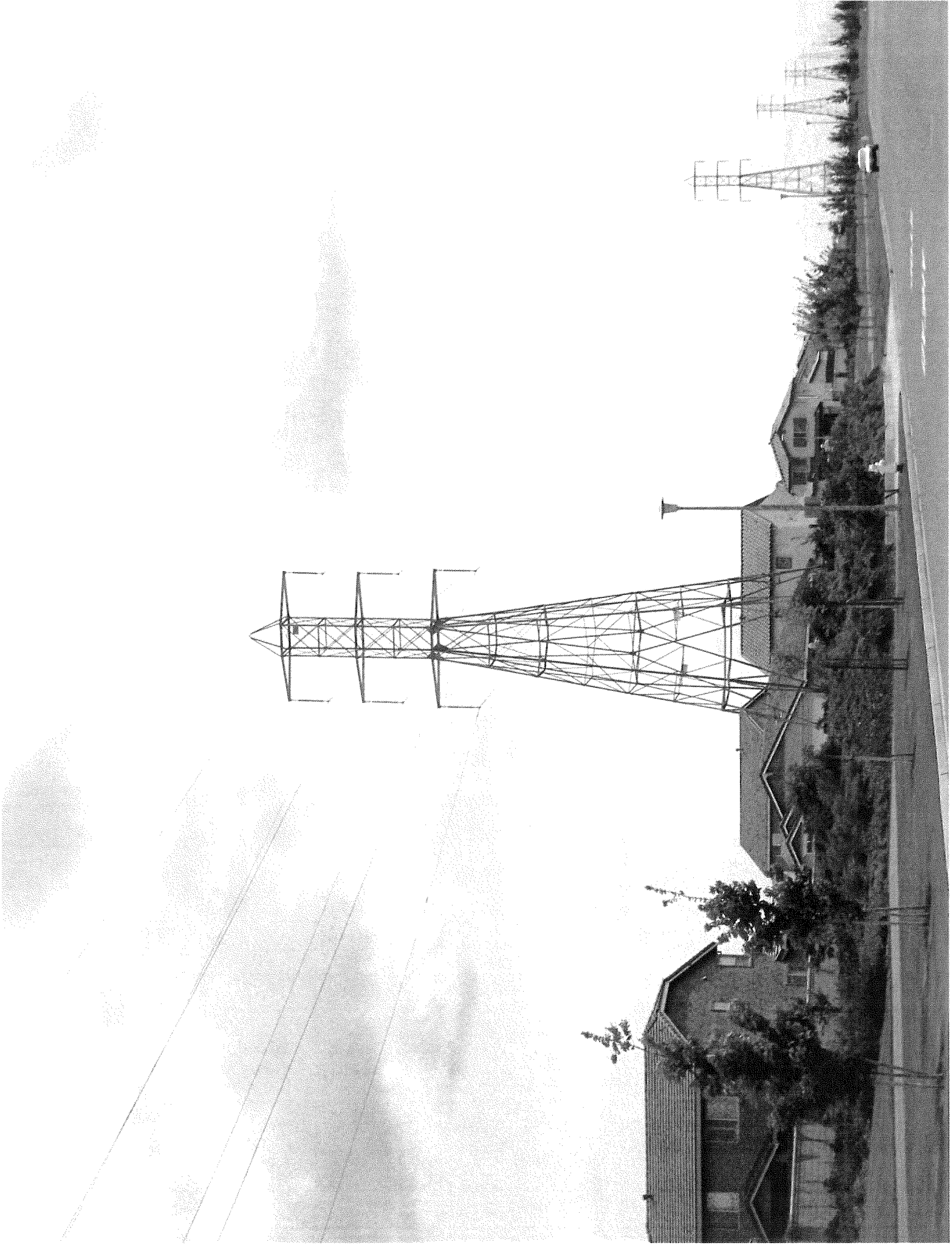
Respectfully submitted,


Jeff Ramos
Administrative Services Director

Attachment

ELK GROVE COMMUNITY SERVICES DISTRICT

Your Independent Local Government Agency Providing Parks, Recreation, Fire and Emergency Medical Services



STAFF REPORT

DATE: August 2, 2005
TO: Board of Directors
THROUGH: Donna L. Hansen, General Manager
Jeff Ramos, Administrative Services Director
FROM: Karen Goesch, Administrative Analyst
SUBJECT: **CLASSIFICATION AND PAY STUDY/LOCAL 522 CONTRACT**



RECOMMENDATION

That the Board of Directors approve and adopt:

- 1.) The attached exempt, non-exempt, and contracted salary and job reclassification schedule – Attachment "A"
- 2.) The Local 522 Firefighters Contract - Attachment "B"

BACKGROUND

On January 18, 2005, the Board authorized staff to prepare a classification and pay study. It has been several years since the District has prepared such a study. Based on our initial review of the District's employee salary schedule, there are several positions similar in classification and pay, which could be consolidated to make for a more streamlined and consistent salary schedule, which will aid in continuity as well as offer employees promotional opportunities. The District began a six month study, analyzing salary and job classification comparables from surrounding jurisdictions for all job classifications within the District.

As part of the study, the performance of specific job duties were analyzed and used to compare with duties in other government agencies. This study resulted in a realignment of duties and job classifications. In accordance with the Board's policy of setting salary ranges at the 85th Percentile of surveyed agencies, the attached salary schedule for exempt, non-exempt and contracted staff has been adjusted to reflect the realignment and consolidation of positions and reflects the 85th Percentile as the top step of each range.

As had been previously approved by the Board, all employees will be granted a minimum 3.5% cost-of-living adjustment and then will be placed on the salary step closest to their cost-of-living adjusted salary rate. The effect of this will be approximately an additional one to one and one-half percent increase in some employees' salary rates to get them onto the adjusted salary schedule. Please refer to the Salary Schedule (Attachment A).

ELK GROVE COMMUNITY SERVICES DISTRICT

Your Independent Local Government Agency Providing Parks, Recreation, Fire and Emergency Medical Services

Board of Directors
Re: Classification and Pay Study/Local 522 Contract
August 2, 2005
Page 2

The District also met with the Firefighters Local 522 Union representatives to arrive at the contract agreement that is attached. Union members have voted to accept the contract. The new four-year contract generally raises the salaries of Elk Grove CSD Fire Department personnel to parity or near parity with neighboring Departments. It also increases uniform and boot allowances to keep up with costs, and provides an additional two hours of sick leave a month for firefighters. Please refer to Attachment B.

Please call me prior to the meeting should you have any questions.

Respectfully submitted,



Karen Goesch
Administrative Analyst

Attachments

ELK GROVE COMMUNITY SERVICES DISTRICT
EMPLOYEE SALARY SCHEDULE
FISCAL YEAR 2005/06

ATTACHMENT "A"

REV. 07/26/05

# in	Unit	Min.							
Class	Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	
A									
8	Administrative Specialist I	N	2907	3053	3205	3366	3534	3710	3896
3	Administrative Specialist II	N	3348	3516	3691	3876	4070	4273	4487
1	Administrative Specialist III	N	3580	3759	3947	4144	4351	4569	4797
1	Adv.Planning & Recr. Superintendent	E	5225	5486	5761	6049	6351	6669	7002
1	Assistant to General Manager/Clerk	N	3947	4144	4351	4569	4797	5037	5289
3	Administrative Analyst	E	4379	4598	4828	5069	5322	5589	5868
1	Associate Landscape Architect (vacant)	E	4377	4595	4825	5066	5320	5586	5865
C									
1	Communications & Media Manager		5597	5876	6170	6479	6803	7143	7500
F									
3	Facilities Manager	E	4915	5160	5418	5689	5974	6272	6586
2	Facilities Supervisor I	N	3580	3759	3947	4144	4351	4569	4797
1	Facilities Supervisor II	E	4359	4577	4805	5046	5298	5563	5841
G									
1	GIS Technician II	N	4190	4399	4619	4850	5093	5348	5615
1	GIS Technician	N	3480	3654	3837	4029	4230	4442	4664
2	Graphics Specialist	N	3348	3516	3691	3876	4070	4273	4487
H									
1	Heavy Fire Apparatus Mech/Shop Super.	N	4795	5035	5287	5551	5829	6120	6426
3	Heavy Fire Apparatus Mechanic	N	4239	4451	4674	4907	5153	5410	5681
1	Human Resources Supervisor	E	4379	4598	4828	5069	5322	5589	5868
I									
1	Information Systems Manager	E	5579	5858	6151	6459	6782	7121	7477
1	Information Systems Technician	N	3348	3516	3691	3876	4070	4273	4487
L									
1	Landscape Architect	N	5628	5909	6205	6515	6841	7183	7542
1	Logistics Technician	N	2890	3035	3186	3346	3513	3689	3873
M									
5	Maintenance Worker I	N	2242	2354	2472	2596	2726	2862	3005
9	Maintenance Worker II	N	3054	3206	3366	3535	3712	3897	4092
4	Maintenance Worker III	N	3199	3359	3527	3703	3888	4083	4287
1	Management Analyst	E	4880	5123	5380	5649	5931	6228	6539
P									
1	Park Superintendent (vacant)	E	5312	5578	5857	6150	6457	6780	7119
1	Public Education Officer	N	2890	3035	3186	3346	3513	3689	3873
1	Public Information Officer	N	3719	3905	4100	4305	4521	4747	4984
R									
0	Recreation Coordinator I	N	2907	3053	3205	3366	3534	3710	3896
12	Recreation Coordinator II	N	3348	3516	3691	3876	4070	4273	4487
7	Recreation Supervisor I	N	3580	3759	3947	4144	4351	4569	4797
6	Recreation Supervisor II	E	4359	4577	4805	5046	5298	5563	5841
S									
1	Sr. Management Analyst	E	5250	5513	5789	6078	6382	6701	7036
EXEMPT =		E							
NON-EXEMPT =		N							

ELK GROVE COMMUNITY SERVICES DISTRICT
EMPLOYEE SALARY SCHEDULE
FISCAL YEAR 2005/06

ATTACHMENT "A"

REV. 07/26/05

# in	CONTRACTED MANAGEMENT	Unit	Min.				top step		
Class	Job Title		Step 1	Step 2	Step 3	Step 4	Step 5		
1	General Manager	CM					12,938		
0	Assistant General Manager (VACANT)	CM					N/A		
1	Chief Operating Officer - Admininstration	CM	9,549	10,027	10,528	11,054	11,607		
1	Administrator of Parks & Recreation	CM	9,043	9,495	9,970	10,469	10,992		
1	Fire Chief	CM	10,822	11,363	11,931	12,528	13,154		
2	Deputy Fire Chief	CM	9,167	9,625	10,106	10,611	11,142		
1	Fire Marshall/Asst. Fire Chief	CM	8,427	8,848	9,291	9,755	10,243		
21	Captain	522	5,986	6,285	6,600	6,930	7,276		
21	Engineer	522	5,430	5,701	5,986	6,285	6,600		
66	Firefighter	522	4,925	5,171	5,430	5,701	5,986		
1	Investigator & Code Enforcement	522	5,553	5,831	6,122	6,428	6,750		
5	Inspector	522	5,037	5,289	5,553	5,831	6,122		
0	Apprentice Inspector	522	4,709	n/a	n/a	n/a	n/a		

**TENTATIVE AGREEMENT
BETWEEN THE
ELK GROVE COMMUNITY SERVICES DISTRICT
and the
ELK GROVE UNIT OF LOCAL 522**

The Elk Grove Community Services District (District) and the Elk Grove Unit of Local 522/AFL-CIO (Local 522) are parties to a Memorandum of Understanding (MOU) which expires on June 30, 2006. The parties wish to supersede that MOU with a "new" one which shall be effective July 1, 2005 through June 30, 2009.

The terms of the new MOU shall be the terms of the existing one (including EPMC on 6/30/06) except:

1. As noted for change below;
2. For **required** conforming changes; and
3. Any mutually acceptable drafting/editing changes.

TOPIC	AFFECTED SECTION (see Attachment #1 for modified text)	CONCEPT	
Ensure FLSA Every Month	5.1.2	Define “time worked,” for FLSA purposes, to also include <i>full-paid</i> absences covered by the following leaves:	
		Holiday Leave (6); Sick Leave (7.1); Bereavement Leave (7.2); Employee Organizational Leave (7.3);	Jury Duty Leave (7.4); Emergency Leave (7.10); vacation (8: Annual Leave);.
Increase the Uniform Allowance	5.4.2	\$750 per year	
Increase the Boot Allowance	5.4.4	Up to \$300 — supported by receipts	
Fees to Renew a Paramedic Certification	5.7.5	District to pay required fees.	
Increase the Educational Incentives	5.10	Increase specific percentages (plus, increase the maximum to 7%).	
Longevity Pay	“New” 5.12	2% of base salary at 10 years, increasing to a maximum of 7.875% of base salary at 25 years.	

INITIALS:

District: 

Local 522: _____

TOPIC	AFFECTED SECTION (see Attachment #1 for modified text)	CONCEPT
Compensatory Time Off (CTO)	"New" 5.13	Create text to allow up to 72 hours of CTO "on the books" in lieu of overtime pay. All hours on the books on June 30 th to be liquidated at the unit member's straight time rate for June.
Holiday Pay	6.1.1	Create the <u>option</u> to receive pay for 96 hours of holiday time at straight-time pay.
Increase Sick Leave Accrual Rate	7.1.2	Each July 1 of this MOU, increase the sick leave accrual rate by two (2) hours each month (to a max of 22 hours)
Provide a Bank of Hours for Union Leave	7.3.2	Up to 300 hours to be used for specified permitted uses.
Increase Vacation Accrual Rates	8.2.1	Each July 1 of this MOU thereafter, increase the vacation accrual rate by two (2) hours each month.
Increase the Number of Personnel Allowed Off Per Shift	8.3.2 8.3.4 8.3.5 8.4	Guarantee a maximum number of 15% of the daily full staffing to be off per shift (rounded to the nearest whole number).
Holiday Pay	8.5	Create the <u>option</u> to receive pay for 96 hours of holiday time at straight-time pay.
Increase Professional Growth Funds	9.2.1	In Round One \$150 per person After Round One Any unused dollars to be subsequently distributed to requesting employees at the discretion of the Fire Chief.
Increase Consecutive Hours Worked from 72 to 96 hours	10.4	District can mandate up to 72 hours. Unit member, if deemed fit for service, can agree to work up to 96 hours.
No Right of Return for Apprentice Inspector	13.2	Add a new 13.2.2 that specifies that an Apprentice Inspector who promotes to Inspector does not have a right of return since the classification of Apprentice Inspector is "up or out."
DMV Costs to Renew a Class B Commercial Drivers License	19.1.2	District to pay required DMV fees.

INITIALS:

District: 

Local 522: _____

TOPIC	AFFECTED SECTION (see Attachment #1 for modified text)	CONCEPT
Fees to Renew an EMT and/or Paramedic Certification	19.4.1 19.4.2	District to pay required fees.
Maintain a Current Engineer, Captain, and Battalion Chief Promotional List	Article 20	Add process for evaluation of current lists and re-testing to create new lists.
Trade Time	20.7.5	Eliminate this section which capped consecutive trades at 72 hours. See new 10.4.
Limit Second Mandatories Within a 10-Day Period	20.10.10	Added text to prevent a second mandatory within 10 days except to maintain operational readiness.
Length of the MOU	24.1	July 1, 2005 through June 30, 2009
Embody Language Concerning Health Benefits for Retirees	Appendix "C"	See the attached "revised" Appendix "C."
Embody Language Concerning Level of Health Benefits for Active Employees	Appendix "C"	See the attached "revised" Appendix "C."
Compensation – The Salary Schedule for Suppression and Fire Prevention	Appendix "D"	<p>To be effective July 1, 2005, see the attached (and updated) Appendix "D"</p> <p>For Suppression, the relationships are:</p> <ul style="list-style-type: none"> ● Captain is 10% higher than Engineer ● Firefighter is 10% less than Engineer <p>For Fire Prevention, the relationships are:</p> <ul style="list-style-type: none"> ● Investigator/Code Enforcement Officer is 10% higher than Inspector. ● Apprentice Inspector is 30% less than Inspector. <p>There shall be 5% between steps on the salary schedule</p>
Compensation – The "Look Back"	Appendix "D"	<p>See notes on Appendix "D" for a "Look Back" that is based on Engineer step 5:</p> <ul style="list-style-type: none"> ● the highest of the five (5) survey agencies ● with a floor of 90% and a ceiling of 110%. <p>Fire Prevention to be the same as Suppression.</p>


INITIALS:

District: 

Local 522: _____

TOPIC	AFFECTED SECTION (see Attachment #1 for modified text)	CONCEPT
Fire Prevention Classifications	Appendix "D"	<p>Effective July 1, 2005:</p> <p>Abolish <i>Inspector III</i> replace with an <i>Investigator/Code Enforcement Officer</i> classification. This classification remains safety. Pay to be 10% higher than <i>Inspector</i>.</p> <p>Abolish <i>Inspector II</i> replace with <i>Inspector</i> classification. This classification remains safety. Base pay set at current level plus 25.71%.</p> <p>Abolish <i>Inspector I</i> replace with an entry level training classification titled <i>Apprentice Inspector</i>. This classification is not safety and includes an "up or out" feature. Base pay for the new classification set at 30% less than Step 5 <i>Inspector</i>.</p>
OTHER TOPICS		
New Classification(s)		<p>The District, at its sole option, may create a new classification series of Plan Check Technician. This classification series will be non-safety and will not be in the bargaining unit. It will be assigned many tasks currently in the Inspector series but will not be assigned field inspections.</p>

INITIALS:

District: 

Local 522: _____

CONTRACT TEXT

ARTICLE 5: COMPENSATION

5.1 Wages

5.1.2 Overtime hours worked that are not part of the employee's normally assigned work schedule shall be compensated at one and one-half (1½) times the employee's straight time hourly rate (based on a fifty-six (56) hour work week for shift employees).

(a) Except as set forth in 5.1.2 (b) below, leave time taken by an employee shall continue to *not* be counted as time worked for FLSA purposes.

(b) Full-paid absences covered by the following leaves set forth in this MOU shall count as "time worked" for FLSA purposes: Holiday Leave (6); Sick Leave (7.1); Bereavement Leave (7.2); Employee Organizational Leave (7.3); Jury Duty Leave (7.4); Emergency Leave (7.10); and Annual Leave (8).


5.4 Uniform Allowance5.4.2 Annual Allowance

The District will annually provide each employee with ~~six hundred fifty dollars (\$650.00)~~ Seven Hundred Fifty Dollars (\$750.00) to be used for the purchase of District designated Class B uniforms (Class A's are not required).

5.4.2.1 This ~~six hundred fifty dollars (\$650.00)~~ Seven Hundred Fifty Dollars (\$750.00) will be provided to each employee with his/her July payroll except:

- Employees with less than six (6) months service by July 1 of a given year shall not be granted a uniform allowance.

INITIALS:

District: 

Local 522: _____

- Employees with less than twelve (12) months and more than six (6) months service by July 1 of a given year shall be granted a prorated amount for the months of service completed prior to July 1.

5.4.2.2 This allowance shall be used to purchase Class B uniform pants, Class B uniform shirts, Class B uniform jackets, shoes, belt, socks, baseball caps, and T-shirts of the type set forth in Standard Operating Procedure # 121.202, and for the purchase of sweat shirts, sweat pants, and workout shorts.

5.4.4 Safety Boots


- (a) The District shall provide OSHA-approved safety boots in accordance with Standard Operating Procedure # 121.202.
- (b) Revisions to that procedure shall only be made in accordance with the "meet and confer" process.
- (c) The boot allowance, supported by receipts, shall be up to three hundred dollars (\$300.00).

5.7 Paramedic Stipend

5.7.5 Maintenance of the Paramedic license is the responsibility of the employee.

- (a) The District will, however, pay for the cost of tuition for the following courses:
 - Advanced Cardiac Life Support (ACLS)
 - Pediatric Advanced Life Support (PALS)
 - Pre-Hospital Trauma Life Support (PHTLS)
- (b) During the term of this agreement, the District agrees to also pay:
 - the cost of tuition for any other courses that may be mandated in the future, as a condition

INITIALS:

District: 

Local 522: _____

of maintaining the Paramedic License, by other government agencies that have jurisdiction. While the District will not pay for time, it will release an employee for required mandatory training when there are no optional attendance dates and/or times. Presently, only the ACLS course is mandatory.

- any fees required to re-new a Paramedic License.

5.10 Continuing Education Incentive

5.10.1 The following educational incentives shall be available for suppression qualified personnel:

- ~~12~~2% SFM Certified Fire Officer
- ~~12~~2% Certificate in Fire Science/Technology (FS/FTech) from community college (CC)
- 2% AA/AS in FS/Tech from CC
- 3% BA/BS (or higher degree) in Fire, Public, or Business Administration (or in a major that has been determined by the Fire Chief to be of direct regular business value to the Fire Department)
- 5% SFM Certified Fire Officer and a BA/BS
- ~~57~~7% Maximum
- Paid on FY Basis.

5.10.2 The following educational incentives shall be available for regularly assigned Fire Prevention personnel:

Alternative A:

- ~~12~~2% Fire Investigator I
- ~~12~~2% Fire Investigator II
- ~~12~~2% Fire Prevention Officer I
- ~~12~~2% Fire Prevention Officer II

INITIALS:

District: 

Local 522: _____

- 12% Fire Prevention Officer III
- 3% BA/BS (or higher degree) in Fire, Public, or Business Administration (or in a major that has been determined by the Fire Chief to be of direct regular business value to the Fire Department)
- 57% Maximum
- Paid on FY Basis.

Alternative B:

- 12% Fire Inspector
- 12% Fire Protection Specialist
- 12% Plans Examiner
- 12% Fire Investigator I
- 12% Fire Investigator II
- 3% BA/BS (or higher degree) in Fire, Public, or Business Administration (or in a major that has been determined by the Fire Chief to be of direct regular business value to the Fire Department)
- 57% Maximum
- Paid on FY Basis.

Note: A suppression qualified employee who is regularly assigned to the Fire Prevention Division and is educationally qualified for both educational incentives (suppression and Fire Prevention) shall be afforded whichever incentive track results in the highest educational incentive being granted to the employee. However, in no case shall such an employee be granted more than a maximum of a 57% cumulative educational incentive.

5.12 Longevity Pay

5.12.1 Each bargaining unit member shall receive a longevity pay incentive as set forth below. These percentages are not cumulative.

- Two percent (2%) of base salary after ten (10) years of continuous service to the District.

INITIALS:

District: 

Local 522: _____

- Four percent (4%) of base salary after fifteen (15) years of continuous service to the District.
- Six percent (6%) of base salary after twenty (20) years of continuous service to the District.
- Seven point eight-seven-five percent (7.875%) of base salary after twenty-five (25) years of continuous service to the District.

5.12.2 The entire longevity pay incentive shall not exceed a maximum of seven and seven-eighths percent (7.875%) of base salary for an eligible bargaining unit member.

5.12.3 Service shall be defined as the date the employee became eligible for PERS membership in the District.

5.13 Compensatory Time Off (CTO)

5.13.1 Each bargaining unit member shall be entitled to have "on the books" up to seventy-two (72) hours of compensatory time off (CTO) in lieu of overtime hours worked.

5.13.2 All such hours shall be scheduled, and used, at times specified by the District.

5.13.3 Any hours on the books on June 30 of any year shall be liquidated by the District at the unit member's base rate for that June.

ARTICLE 6: HOLIDAY LEAVE

6.1 Entitlement

6.1.1 24 Hour Shift Personnel

(a) Each 24-hour shift assigned employee shall receive 96 hours (4 x 24) of holiday leave, as compensation for holidays worked, each year.

(b) A 24 hour shift employee may choose to either:

INITIALS:

District: 

Local 522: _____

- Have the ~~Such~~ holiday leave ~~will be~~ added to accumulated annual leave at the rate of eight (8) hours per month and ~~may be~~ have the hours carried over from year to year in accordance with Article 8.5; or

- Be paid for up to 96 hours of holiday leave at straight time pay.

- The election to be paid is a one-time irrevocable decision that must be made in writing during the month of October for the coming year's holiday hours – prior to the Annual Leave bid process.

(c) Payment shall be made quarterly in arrears (e.g. if a unit member elected to be paid for all 96 hours — twenty-four (24) hours paid in March, twenty-four (24) hours in June, twenty-four (24) hours in September, and twenty-four (24) hours in December).

ARTICLE 7: LEAVES

7.1 Sick Leave

7.1.2 Entitlement

Each shift employee shall earn ~~14 hours of~~ sick leave ~~per month~~ in accordance with the schedule set forth below. Employees shall be entitled to accumulate sick leave on an unlimited basis.

7/1/05 through 6/30/06	16 hours per month
7/1/06 through 6/30/07	18 hours per month
7/1/07 through 6/30/08	20 hours per month
7/1/08 and thereafter	22 hours per month

INITIALS:

District: 

Local 522: _____

7.3 Employee Organizational Leave

7.3.2 Union Business Leave

(a) A member of the Union who ~~is~~ has been authorized by the Union Representative, or the Union President, to conduct business on behalf of the Union shall be released from duty without a deduction in pay for activities that have been mutually deemed beneficial to improving the labor and employment relationship in the District. ~~from his/her vacation account in either of the following two situations:~~

- ~~• If the absence will not result in overtime for backfill coverage or~~
- ~~• The Fire Chief concludes that the Union member's absence is of business benefit to the District.~~


~~Once authorized, the use of Union Business Leave shall not be rescinded.~~

By way of illustration and not limitation, this will include:

- Scheduled union meetings – local and State-wide;
- Unit meetings
- Disciplinary hearings;
- Grievance procedures;
- Labor classes and seminars;
- Work-related funerals;
- Reasonable travel time, and preparation time, for the items listed above.

The preceding list is not all-inclusive and other permitted uses may be identified by the Fire Chief and the Unit Representative.

INITIALS:

District: 

Local 522: _____

(b)

At no time shall this leave be used for matters such as the following:

- In protest of the District or any other employer/public agency;
- For an activity that does not benefit the Union and the District;
- An activity that would discredit the Union or the District;
- Personal Leave

(c)

Unless otherwise agreed upon by the Unit Representative, when attendance has been requested by the District, Administrative Leave will be used for internal labor/management committees, classes or seminars.

ARTICLE 8: ANNUAL LEAVE

8.2 Entitlement

8.2.1 Each shift employee shall accrue in accordance with the anniversary date schedule set forth below, the following hours of annual leave each month:

Month through and Including Month	Hours Per Year	Hours Per Month
0 24*	120 144 hrs. (5 6 shifts)	10 12
25 59	168 192 hrs. (7 8 shifts)	14 16
60 120	216 240 hrs. (9 10 shifts)	18 20
121 over	264 288 hrs. (11 12 shifts)	22 24

Notes:

*7

During the first twelve (12) months, an employee earns/accrues annual leave but may not schedule/take time off.

INITIALS:

District: 

Local 522: _____

2.

Each July 1 of this MOU (commencing with 7/1/06 and continuing through 7/1/08), the annual leave accrual rates set forth above shall be increased by two (2) hours per month at each level.

8.3 Bidding

8.3.2 It is the responsibility of each employee to select their vacation(s) expeditiously in each round. All bidding shall be completed by the end of November.

(a)

Round One

In the first round of bids, an employee may bid one (1) vacation which shall be for no more than ten (10) consecutive shifts. The employees may then make a second bid for up to three more consecutive shifts off, provided the second pick is not consecutive to the first pick.

(b)


Round Two

After all employees have had an opportunity to bid in round one, a second round shall be held, at which time. During this round, an employee may select unlimited numbers of dates and shifts. However, members shall not bid through this process more vacation time than they are entitled to accrue for the given calendar year.

8.3.4 An employee who alters their annual leave pursuant to 8.3.3 above shall be entitled to request the reschedule of vacation pursuant to 8.4. Such a request shall not be unreasonably denied if fewer than three (3) employees have requested the day (four (4) when the District's seventh station opens) fifteen percent (15%) of the daily full staffing (rounded to the nearest whole number) is not already scheduled for annual leave on the requested day.

8.3.5 For each day that four (4) bids are submitted During the bid process in November, there shall be four (4) unit members up to fifteen percent (15%) of the daily full staffing are guaranteed annual leave from the shift. Five (5) unit members shall be guaranteed annual leave from a shift when

INITIALS:

District: 

Local 522: _____

~~the next "new growth" station (after station 76) comes on-line and new personnel are hired to fully staff that station.~~

8.4 Requests During the Year

A written request to utilize annual leave, other than as specified in 8.3, shall be processed on a first received basis. Except in extraordinary circumstances, such leave requests shall be submitted at least forty-eight (48) hours prior to the commencement of the requested shift(s).

Note: At no time shall more than ~~four (4) members~~ fifteen percent (15%) of the daily full staffing be scheduled for vacation simultaneously, as provided for in 8.3.5.

8.5 Annual Leave Bank


8.5.1 No employee may have credited to their account on June 30 of any year more than their prior year's accrual rate of combined ~~Annual Leave and Holiday Leave~~ (e.g., a shift employee with 1-4 years of service could carry over ~~264~~ 288 hours - ~~78~~ shifts plus ~~4 holidays~~ 96 hours of Holiday Leave). Any Holiday Leave hours for which the unit member elected to be paid (see 6.1.1 above) may not be carried over.

ARTICLE 9: PROFESSIONAL GROWTH

9.2 Accessing and Use of Professional Growth Funds

9.2.1 In each Fiscal Year's Final Approved Budget, the Department shall set aside ~~a minimum of 25% of the Operations Training Budget (Budget line item account number 02-2035)~~ One Hundred Fifty Dollars (\$150.00) per unit member for the express purpose of providing Professional Growth funds for members of this unit.

INITIALS:

District: 

Local 522: _____

ARTICLE 10: HOURS OF EMPLOYMENT

10.4 Consecutive Hours Worked

10.4.1 District Assigned

No fire suppression employee shall be assigned to work in excess of 72 consecutive hours except in case of a strike team assignment or in a bona fide emergency.

10.4.2 Voluntary

A fire suppression employee may voluntarily work up to 96 consecutive hours unless the immediate supervisor determines that he/she is not fit for duty. A determination of "not fit" shall require the concurrence of a chief officer.

ARTICLE 13: PROBATIONARY PERIOD

13.2 Promotion

All unit employees shall serve a probationary period of twelve (12) months upon acceptance of a promotion to a higher rank.

13.2.1 A promotional appointment may be rescinded by the District, at any time, during the probationary period.

13.2.2 A permanent employee whose promotion is rescinded shall have the right to return to his/her former rank. This shall not apply to an Apprentice Inspector who promoted to Inspector.

ARTICLE 19: WORKING CONDITIONS

19.1 Possession of a Commercial Class "B" Driver License

19.1.2 The District shall reimburse a unit member for the California DMV costs to re-new the Commercial Class B Driver's License. The ~~employee~~ unit member shall bear any other costs of obtaining a Commercial Class "B" Driver's License.

INITIALS:

District: 

Local 522: _____

19.4 EMT I and Defibrillator Certifications or Paramedic Licensure/Local Accreditation

19.4.1 Current/valid EMT I and Defibrillator certifications (or paramedic licensure/local accreditation) is a condition of continued employment for unit members assigned to line fire fighting functions.

(a) The District shall, at least once each calendar year for EMT-1, and four times each year for defibrillator, provide an opportunity for recertification to ~~employees~~ unit members on duty.

(b) ~~19.4.1~~ Any unit member who does not avail himself/herself of the opportunity to recertify on duty, for any reason (except if caused by the District) must recertify off duty in an unpaid status before the certification expires.

19.4.2 ~~Wherein If fees are required to renew an EMT certificate or Paramedic license, the District shall pay up to thirty-five dollars (\$35.00) for the cost of EMT certifications. The employee shall bear any additional cost of the certificates.~~ reimburse the unit member for the fees


~~19.4.3 Wherein fees are required, the District shall pay up to one hundred and fifty dollars (\$150.00) for the cost of paramedic licensure/local accreditation. The employee unit member shall bear any additional costs of the licensure/local accreditation.~~

ARTICLE 20: FILING VACANCIES

When filling vacancies, Department personnel shall follow the direction provided below within this article, as well as that provided in Departmental "Staffing" Standard Operating Procedure (SOP) 231.202. Any changes to SOP 231.202 shall only be made by the Department after first meeting and conferring with the Union.

However, nothing in this article precludes or in any way limits the rights and/or responsibilities of the Fire Chief to exercise his/her exclusive management right and/or prerogative to assign personnel as it deems appropriate to meet District business needs as stipulated in Section 6 of

INITIALS:

District: 

Local 522: _____

Resolution 90-24, the "Employer-Employee Relations Resolution." Such rights include, but are not limited to, the right to "hire, classify, promote, transfer, assign and train all employees."

The District's goal is to maintain a current Engineer, Captain, and Battalion Chief promotional list. The lists shall be evaluated by the Fire Chief each year and a determination made if new lists should be established. At that time, the Fire Chief shall direct District staff to reinstate the current lists or re-test for the creation of new lists.

20.7 Trade Time

~~20.7.5 Application of this Section shall not cause an employee to exceed three (3) shifts of consecutive duty.~~

20.10 Call Back

20.10.10


Any unit member who has been called back to work on a mandatory basis shall not be subject to a second mandatory call-back within ten (10) calendar days from the end of the previous mandatory call back. This shall not apply if necessary to maintain operational readiness.

ARTICLE 24: TERM OF AGREEMENT

24.1 Duration

This Agreement shall remain in full force and effect from July 1, 200~~4~~⁵ through and including June 30, 200~~6~~⁹.

INITIALS:

District: 

Local 522: _____

ELK GROVE COMMUNITY SERVICES DISTRICT
EMPLOYEE INSURANCE BENEFITS

I. ACTIVE EMPLOYEES

The District shall provide the insurance benefits to unit members as set forth in this Appendix.

A. Available Insurance Plans

€-1 HEALTH MEDICAL INSURANCE

The District shall provide each full-time unit member, and his/her dependents, with the option of enrolling in any health medical insurance plan available through its contract with the Health Division of PERS.

€-2 DENTAL INSURANCE

The District shall provide each full-time unit member, and his/her dependents, with the option of enrolling in the dental plan available through the District.


€-3 VISION PLAN

The District shall provide each full-time unit member, and his/her dependents, with the option of enrolling in the vision plan available through the District.

€-4 LIFE INSURANCE/INCOME PROTECTION

The District shall provide each full-time unit member with the term life insurance/income protection policy available through the District.

INITIALS:

District: 

Local 522: _____

€5B. Monthly Premiums

€5.1 1. **Medical:** The District will pay, if actually required, up to that dollar amount equal to the lesser of either the Kaiser or the Health Net rate (as set forth below) in the month the benefit is received for ~~health~~ medical insurance coverage.

- a. Employee only - 100% of the applicable monthly rate
- b. Employee + one dependent - 100% of the applicable monthly rate minus \$15
- c. Full Family - 100% of the applicable monthly rate minus \$15
- d. In no case shall the District's monthly obligation exceed the appropriate premium rate (as established above) on June 30, 20069.

€5.2 2. **Dental:** The District will pay, if actually required, the monthly premium per family unit for the dental insurance coverage selected by the District.


- a. Should the annual premium increase, in any year, by more than ten percent (10%) over the prior year, the District may select another plan after consultation with Local 522.
- b. In no case shall the District's monthly obligation exceed the premium rate on June 30, 20069.

€5.3 3. **Vision:** The District will pay, if actually required, the monthly premium per family unit for the vision plan coverage selected by the District.

- a. Should the annual premium increase, in any year, by more than ten percent (10%) over the prior year, the District may select another plan after consultation with Local 522.
- b. In no case shall the District's monthly obligation exceed the premium rate on June 30, 20069.

€5.4 4. **Life and Income Protection:** The District will pay, if actually required, the monthly premium for an employee who elects life insurance and income protection.

INITIALS:

District: 

Local 522: _____

- a. Should the annual premium increase, in any year, by more than ten percent (10%) over the prior year, the District may select another plan after consultation with Local 522.
- b. In no case shall the District's monthly obligation exceed the premium rate on June 30, 2006.

C.6B. Payroll Deduction

1. Any employee who is enrolled in one or more of the plans set forth above which costs more than the District's required contribution is required to sign a payroll deduction form and pay the monthly difference by payroll deduction.
2. Failure to execute a payroll deduction form will result in immediate cancellation of insurance for non-payment of premiums.

II. RETIRED UNIT EMPLOYEES

The District shall provide retired unit members with the opportunity to enroll in a medical as set forth in this Appendix.


A. Medical Insurance

1. In accordance with the provisions of its contract with the Health Division of PERS, the District shall provide each full-time retiree, and his/her dependents, with the option of enrolling in any available medical insurance plan.
2. The unit member must separate from District service and simultaneously retire from PERS.

B. Contribution

1. The dollar amount of the District's required monthly contribution for the premium shall not be greater than that which is required on behalf of an active unit member in the month the premium is paid.
2. The District may, after consultation with Local 522, utilize either a composite rate or a tiered rate for retirees.

INITIALS:

District: 

Local 522: _____

3.

Any retiree who chooses to enroll in a plan which costs more than the District's required contribution is required to make arrangements with the District to pay the difference in advance. Failure to pay the difference will result in immediate cancellation of insurance for non-payment of premiums.

INITIALS:

District: 

Local 522: _____

ELK GROVE CSD
APPENDIX D-1

FIREFIGHTER, ENGINEER, AND CAPTAIN WAGES*

(*Does not include \$122 EMT incentive, educational incentives or paramedic stipend)


Effective: July 1, 2001					
Classification	1	2	3	4	5
Firefighter	\$3,154	\$3,311	\$3,477	\$3,649	\$3,833
Engineer	\$3,649	\$3,833	\$4,026	\$4,226	\$4,437
Captain	\$4,226	\$4,437	\$4,660	\$4,894	\$5,136

Effective: July 1, 2002					
Classification	1	2	3	4	5
Firefighter	\$3,513	\$3,689	\$3,873	\$4,067	\$4,270
Engineer	\$3,895	\$4,090	\$4,294	\$4,509	\$4,734
Captain	\$4,370	\$4,588	\$4,817	\$5,058	\$5,311

Effective: July 1, 2003					
Classification	1	2	3	4	5
Firefighter	\$3,636	\$3,818	\$4,009	\$4,209	\$4,419
Engineer	\$4,031	\$4,233	\$4,444	\$4,667	\$4,900
Captain	\$4,523	\$4,749	\$4,986	\$5,235	\$5,497

Effective: July 1, 2004					
Classification	1	2	3	4	5
Firefighter	\$3,763	\$3,952	\$4,149	\$4,356	\$4,574
Engineer	\$4,172	\$4,381	\$4,600	\$4,830	\$5,072
Captain	\$4,681	\$4,915	\$5,161	\$5,418	\$5,689

INITIALS:

District: 

Local 522: _____

ELK GROVE CSD
APPENDIX D-1
(continued)

FIREFIGHTER, ENGINEER, AND CAPTAIN WAGES*

(*Does not include \$122 EMT incentive, educational incentives or paramedic stipend)

Effective: July 1, 2005					
Classification	1	2	3	4	5
Firefighter	\$3,895	\$4,090	\$4,294	\$4,508	\$4,734
Engineer	\$4,318	\$4,534	\$4,761	\$4,999	\$5,250
Captain	\$4,845	\$5,087	\$5,342	\$5,608	\$5,888

FIRE INSPECTOR WAGES

Effective: July 1, 2005					
Classification	1	2	3	4	5
Inspector I	3,806	N/A	N/A	N/A	N/A
Inspector II	4,005	4,206	4,416	4,637	4,870
Inspector III	4,607	4,838	5,080	5,332	5,600

Notes:—

1. ~~The District's Master Plan is predicated on an annual net growth in property tax revenue (minus the SB 2557 cost of collection) of not less than eleven percent (11%).~~

~~a. Should net growth in property tax revenue (minus the SB 2557 cost of collection) for the preceding three fiscal years average less than 11% (e.g. 7/1/1999 through 6/30/2002 for 7/1/03), the District may elect not to implement an increase established by paragraph #1 above.~~

~~b. Should net growth in property tax revenue (minus the SB 2557 cost of collection) for the preceding three fiscal years average more than 15% (e.g. 7/1/1999 through 6/30/2002 for 7/1/03), the Union may elect to have the District not implement the increase established by paragraph #1 above.~~

~~c. Upon notice by either party of an election not to implement the provisions of the preceding paragraph, the parties shall meet to negotiate what, if any, increase shall be made to the schedule for the affected year.~~

INITIALS:

District: 

Local 522: _____

ELK GROVE CSD

FIRE SUPPRESSION

(*Does not include \$122 EMT incentive, educational incentives or paramedic stipend)

Effective: July 1, 2005									
Classification	1		2		3		4		5
	Annual	Monthly	Annual	Monthly	Annual	Monthly	Annual	Monthly	Annual
Firefighter	\$59,097	\$4924.75	\$62,051	\$5170.92	\$65,154	\$5429.50	\$68,412	\$5701.00	\$71,832
Engineer	\$65,154	\$5429.59	\$68,412	\$5701.00	\$71,832	\$5986.00	\$75,424	\$6285.33	\$79,195
Captain	\$71,832	\$5986.00	\$75,424	\$6285.33	\$79,195	\$6599.58	\$83,155	\$6929.58	\$87,312

FIRE PREVENTION

Effective: July 1, 2005									
Classification	1		2		3		4		5
	Annual	Monthly	Annual	Monthly	Annual	Monthly	Annual	Monthly	Annual
Apprentice Inspector	\$56,512	\$4709.33	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Inspector	\$60,440	\$5036.67	\$63,462	\$5288.50	\$66,635	\$5552.92	\$69,967	\$5830.58	\$73,465
Investigator/Code Enforcement Officer	\$66,635	\$5552.92	\$69,967	\$5830.58	\$73,465	\$6122.08	\$77,138	\$6428.17	\$80,995

INITIALS:

District: 
Local 522: _____

Salary Schedule (Appendix D) Notes:

1. Annual Salary Schedule Increases

Each July 1 of this MOU commencing with July 2006 and ending July 2008, the Salary Schedule shall be increased by Four Percent (4%). See 2.C. and 2.E. below.

2. The "Look Back"

A. Each July 1 of this MOU commencing with July 2006 and ending July 2008, the District and the Union shall jointly conduct a survey to ensure that wages remain competitive.

B. The survey shall compute compensation for Engineer (step 5) for the following agencies: Sacramento City FD, Sacramento Metro FPD, Folsom City FD, Roseville City FD, and EDHFD. Compensation, for purposes of this "Look Back", shall be based on the elements set forth below:

1) Base salary	4) Uniform Allowance
2) Holiday Pay	PERS Contribution/EPMC
3) EMT Pay	

C. After application of the Four Percent (4%) Salary Schedule Increases, compensation for Engineer in EGCS (at step 5) shall not be less than 90%, nor more than 110%, of the compensation for the highest of the five (5) survey agencies:

1) If EGCS is less than 90%, combined Engineer compensation shall automatically be increased to the 90% level.

2) If EGCS is more than 110%, combined Engineer compensation shall automatically be capped at the 110% level.

D. The District shall be relieved of the obligation to increase compensation to the 90% level (See Note 2.C.1) above) if annual growth in assessed valuation for the two preceding years (e.g. 7/1/2004 through 6/30/2006 for 7/1/06) is less than eleven percent (11%).

E. The relief from the 90% level set forth in Paragraph D. shall not apply to the Four Percent (4%) Salary Schedule adjustment.

F. The Fire Prevention classifications shall be subject to the same percentage applied to the Engineer.

INITIALS:

District: 
Local 522: _____

STAFF REPORT

DATE: August 2, 2005
TO: The Board of Directors
THROUGH: Donna Hansen, General Manager
FROM: Keith Grueneberg, Fire Chief
BY: Steve Hauser, Fire Inspector III



SUBJECT: Report on Parcels Abated of Weeds by the District

RECOMMENDATION:

That the Board of Directors hear and consider objections or protests, if any, by property owners liable for assessment and modify the itemized report (Attachment "1") if deemed necessary; and further, pass Resolution 2005-107 (Attachment "2") approving the itemized report (Attachment "1") on the parcels subject to special lien and assessment due to abatement of weeds by the Elk Grove Community Services District.

EXECUTIVE SUMMARY:

- On May 7, 2002, the Board of Directors approved the expansion of the Elk Grove Community Services District Fire Department's (EGCSDFD) annual Weed Abatement Program.
- On May 2, 2005, a "Notice to Destroy Weeds" was mailed to all the parcel owners listed in Attachment "B" of Resolution 2005-51.
- June 3, 2005 was the deadline for property owners to abate the weeds on their parcels.
- Staff inspected all of the parcels listed in Attachment "B" of Resolution 2005-51 between June 6, 2005 and June 17, 2005 to confirm compliance with the "Notice to Destroy Weeds".
- On July 5, 2005, the Board of Directors approved Resolution 2005-87 ordering the Fire Chief to abate the weeds from those properties listed in Attachment "A" if the property owners did not comply with the final "Order to Abate".
- On July 5, 2005, after approval of Resolution 2005-87, the "Order to Abate" was mailed to all of the property owners listed in Attachment "A" of Resolution 2005-87 allowing 144 hours to abate the weeds on their property.
- Staff inspected all of the parcels listed in Attachment "A" of Resolution 2005-87 between July 8 and July 15, 2005 to confirm compliance with the "Order to Abate".
- Eight (8) parcels were abated of weeds by the District-approved contractor by July 25, 2005.
- Property owners were given until 5 PM on August 1, 2005 to pay all fees associated with the District abatement of their property.
- A copy of the itemized report (Attachment "1"), with a copy of the August 2, 2005 Elk Grove CSD Board Meeting Agenda, was posted outside the Board chambers on July 27, 2005.
- After confirmation of Resolution 2005-107 (Attachment "2"), a copy of the itemized report (Attachment "1") will be delivered to the Sacramento County Auditor on or before the tenth day of August.
- The Auditor will then enter the appropriate assessments against the respective parcels listed in Attachment "1".

BACKGROUND/ANALYSIS:

On July 5, 2005, the Board of Directors approved Resolution 2005-87 (Option A) ordering the Fire Chief to cause the nuisances listed in Attachment "A" of Resolution 2005-87 to be abated through removal of weeds. After the Board meeting that night, an "Order to Abate" was mailed to each of the parcel owners listed in Attachment "A" of Resolution 2005-87. The property owners were given 144 hours to complete the abatement of the weeds on their property prior to the District-approved contractor abating the weeds.

A total of eight (8) parcels were abated by the District-approved contractor between July 15th and 25, 2005. The property owners were given until 5 PM on August 1, 2005 to pay all costs associated with the District abatement of their property. Included in the itemized report (Attachment "1") is a list of the parcels for which the EGCSDFD did *not* receive payment and are now subject to a special lien and assessment. A breakdown of the fees for each parcel is included in the report, specifically, the actual cost of abatement to the District, the administrative time spent per parcel (3 hours at a rate of \$55.00 per hour) and the cost to the District to file and remove the liens (\$50.00 per parcel).

The Board is required to hear all objections or protests, if any, by property owners liable for the special assessment at this meeting and the Board is allowed to make any modifications deemed necessary to the report. Staff is asking the Board to confirm by resolution (Attachment "2") the itemized report (Attachment "1") so that a copy of the report may be delivered to the Sacramento County Auditor on or before the tenth day of August. The Auditor will then enter the appropriate assessments against the respective parcels and, if payment is not remitted to the District, then the associated assessments and liens will be collected upon sale of the property. The deadline of August 5, 2005 is very critical as it determines whether liens are placed on the parcels that the District has abated (which ensures reimbursement to the District) or whether those parcels instead have an "unsecured tax" placed on them

This action by the Board concludes the abatement of the identified parcels in the 2005 Weed Abatement Program. We will continue to accept citizen complaints for possible remedial action and/or inclusion in the 2006 Weed Abatement Program.

Respectfully submitted,



Keith Grueneberg
Fire Chief

ATTACHMENT 1

List of Parcels Subject to Special Lien and Assessment for Costs Incurred During District Abatement of Weeds for 2005 Weed Abatement Program

2005 Itemized Weed Abatement Report

Parcel #: 116-0420-019-0000
Address/Location: E. Stockton Blvd/Banff Vista
Administrative Fee: \$165.00
Lien Fee: \$50.00
Cost of Abatement: \$XXXXXX
Total Amount of Lien: \$XXXXXX

Parcel #: 116-0610-063-0000
Address/Location: 8504 Allister Way
Administration Fee: \$165.00
Lien Fee: \$50.00
Cost of Abatement: \$XXXXXX
Total Amount of Lien: \$XXXXXX

Parcel #: 119-0640-049-0000
Address/Location: 5800 Laguna Valley Way
Administration Fee: \$165.00
Lien Fee: \$50.00
Cost of Abatement: \$XXXXXX
Total Amount of Lien: \$XXXXXX

Parcel #: 134-0510-011-0000
Address/Location: Survey Road
Administration Fee: \$165.00
Lien Fee: \$50.00
Cost of Abatement: \$XXXXXX
Total Amount of Lien: \$XXXXXX

Parcel #: 134-0460-037-0000
Address/Location: 9353 Canter Drive
Administration Fee: \$165.00
Lien Fee: \$50.00
Cost of Abatement: \$XXXXXX
Total Amount of Lien: \$XXXXX

Parcel #: 134-0630-005-0000
Address/Location: Iron Rock Drive
Administration Fee: \$165.00
Lien Fee: \$50.00
Cost of Abatement: \$XXXXX
Total Amount of Lien: \$XXXXX

Parcel #: 134-0670-001-0000
Address/Location: E. Stockton Blvd./Elk Grove Florin Road
Administration Fee: \$165.00
Lien Fee: \$50.00
Cost of Abatement: \$XXXX
Total Amount of Lien: \$XXXX

Parcel #: 134-0520-021-0000
Address/Location: Grant Line Road/Survey Road
Administration Fee: \$165.00
Lien Fee: \$50.00
Cost of Abatement: \$XXXX
Total Amount of Lien: \$XXXX

**Total cost to the Elk Grove Community Services District for weed abatement of the
above parcels is \$XXXXXXXX**

Weed Abatement List:

119-640-49-0	5800 Laguna Valley Way
119-1340-105-0	Laguna Blvd and Babson Drive
119-161-15-0	Elliot Ranch Rd./Franklin Blvd
119-161-14-0	Elliot Ranch Rd./Franklin Blvd
119-133-09-0	Franklin Blvd/Laguna Park Drive
119-133-11-0	Franklin Blvd/Laguna Park Drive
119-151-10-0	5501 Tegan Road
119-151-13-0	5171 Tegan Road
119-151-15-0	5261 Tegan Road
119-151-20-0	5275 Tegan Road
132-50-44-0	8659 Poppy Ridge Road
132-261-01-0	3015 Hood Franklin Road
134-72-13-0	9248 Elk Grove Blvd./Webb St.
134-72-14-0	9248 Elk Grove Blvd./Webb St.
134-72-15-0	9248 Elk Grove Blvd./Webb St.
134-72-16-0	9248 Elk Grove Blvd./Webb St.
134-50-57-0	Kent Street
134-110-71-0	10108 Grant Line Road
134-0220-022-0	10401 Grant Line Road
134-0510-011-0	Survey (next to "The Gun Room")
134-0460-037-0	9353 Canter Drive
134-0630-005-0	Iron Rock Drive
134-0670-001-0	E. Stockton Blvd./Elk Grove Florin Road
134-0520-021-0	Grant Line Road/Survey Road

ATTACHMENT 2

Resolution Accepting the Itemized Report of Parcels Subject to Special Lien and Assessment for the 2005 Weed Abatement Program

ELK GROVE COMMUNITY SERVICES DISTRICT

RESOLUTION NO. 2005-107

RESOLUTION OF THE BOARD OF THE ELK GROVE COMMUNITY SERVICES DISTRICT CONFIRMING THE REPORT BY THE FIRE CHIEF TO THE SACRAMENTO COUNTY AUDITOR LISTING THE PARCELS UPON WHICH A LIEN SHALL BE PLACED TO RECOVER THE COST OF ENFORCEMENT AND ABATEMENT OF FIRE HAZARDS EXISTING ON SAID PARCELS

WHEREAS, on May 7, 2002, the Board of the Elk Grove Community Services District adopted Resolution No. 2002-25, declaring all weeds, dirt, rubbish and rank growths within the Elk Grove Community Services District to be a public nuisance and setting a time and place for hearing any objections to the proposed destruction or removal of such weeds, dirt, rubbish and rank growths; and

WHEREAS, said public hearing was held on July 5, 2005 at which time all property owners having objections to the proposed abatement of the nuisance were given opportunity to be heard and overruled; and

WHEREAS, the Board approved Resolution 2005-87 authorizing the Fire Chief to cause to be abated the nuisance(s) by having all weeds, dirt, rubbish and rank growths within the Elk Grove Community Services District removed in accordance with the law; and

WHEREAS, the Fire Chief did cause the nuisance(s) of weeds, dirt, rubbish and rank growths to be removed from the parcels included in this report in accordance with the law; and

WHEREAS, reimbursement of administrative and abatement costs to the District were not received from the owner(s) of the parcels from which the weeds, dirt, rubbish and rank growths were removed prior to 5 PM on the 1st day of August 2005.

NOW, THEREFORE, BE IT RESOLVED by the Board of the Elk Grove Community Services District as follows:

1. The Fire Chief is hereby ordered to file the report containing the list of all parcels abated of weeds, dirt, rubbish and rank growths by the District, together with the itemized cost of all administrative and abatement costs per parcel, with the Sacramento County Auditor, on or before the tenth day of August 2005.
2. Having received a copy of the report on or before the tenth day of August 2005, the Sacramento County Auditor will then enter the amounts of the respective assessments against each parcel of land.

Resolution 2005-107

Page 2

PASSED AND ADOPTED by the Board of the Elk Grove Community Services District
this 2nd day of August 2005 by the following vote:

AYES BOARD MEMBERS:

NOES BOARD MEMBERS:

ABSENT BOARD MEMBERS:

ABSTAIN BOARD MEMBERS:

ELLIOT MULBERG, PRESIDENT

ATTEST:

DONNA HANSEN, SECRETARY

STAFF REPORT

DATE: August 2, 2005

TO: Board of Directors

FROM: Jeff Ramos, Administrative Services Director



SUBJECT: PUBLIC HEARING - RESOLUTION LEVYING ANNUAL ASSESSMENT, RESOLUTION ADOPTING FINAL 2005-06 BUDGET FOR DISTRICT WIDE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT AND APPROVAL OF FINAL DISTRICT WIDE ENGINEER'S REPORT FOR FY 2005/06

RECOMMENDATION

That the Board of Directors:

- 1) approve Resolution No. 2005-104, ordering, confirming and levying the Fiscal Year 2005-06 annual assessment within the boundaries of the District Wide Landscape & Lighting Assessment District and its zones of benefit pursuant to Resolution of Intention No. 2005-74; and
- 2) approve Resolution No. 2005-105, adopting the Fiscal Year 2005-06 Final Budget for the District Wide Landscape and Lighting Assessment District; and
- 3) approve the final District Wide Landscape and Lighting Assessment District Engineer's Report for Fiscal Year 2005-06.

BACKGROUND/ANALYSIS

On June 21, 2005, the Board adopted Resolution No. 2005-85, approving the preliminary 2005-06 budget for the District Wide Landscape and Lighting Assessment District. At that meeting, the Board directed the following changes to the preliminary budget:

- 1- All part-time ball field preparation hours are consolidated into the District Wide cost budget.

Staff has consolidated these hours into the District Wide cost budget.

- 2 - A median maintenance transition fund is included within the budget.

Staff has included a median maintenance transition fund within the final budget. Please note that the dollars allocated to this fund will continue maintenance of the medians on a limited basis for approximately six to eight months. As previously directed by the Board, staff will be conducting community meetings in the next couple of months to seek direction on the allocation of landscape and lighting assessment fees.

EDU Update

The attached final budget summary includes updated EDU information. Based on the Engineer's review of the County's roll data from July, total EDUs have increased by approximately 655 from the figures approved in the Preliminary Budget. Increases were realized in Benefit Zones 3, 4, 5, 8, 10, 11, and 13. We will continue to work with the District engineer to identify all developed parcels within the District.

Resolution No. 2005-104 attached, makes findings, orders, confirms and levies the annual assessment within the boundaries of the District Wide Landscape and Lighting Assessment District pursuant to Resolution of Intention No. 2005-74 and the Engineer's Report.

Furthermore, Resolution No. 2005-105, also attached, formally adopts the Final Budget for fiscal year 2005-06 for the District Wide Landscape and Lighting Assessment District.

Final District Wide Landscape and Lighting Assessment District Engineer's Report

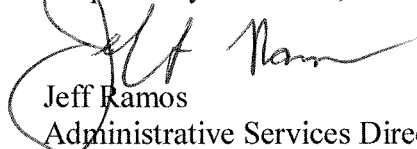
Section 22640 of the Streets and Highways Code specifies that the resolution confirming the diagram and assessments for the District Wide Landscape & Lighting Assessment District be adopted no later than the third Monday in August. Approval of Resolution 2005-104 tonight meets the requirements as outlined in Section 22640. The adoption of the Engineer's Report tonight will confirm the diagram and assessments but does not preclude the District from adjusting the EDUs within Benefit Zones. *Staff will continue to work with NBS to identify additional EDUs as we have until the end of December to submit changes to the Auditor Controller's Office.*

The attached final Engineer's Report has been updated to include the final budget and EDU figures presented tonight.

Please bring your budget binders to the meeting and staff will update them with the Final Budget sheets.

Should you have any questions, please contact me prior to the meeting.

Respectfully submitted,



Jeff Ramos
Administrative Services Director

Attachments

ELK GROVE COMMUNITY SERVICES DISTRICT

Your Independent Local Government Agency Providing Parks, Recreation, Fire and Emergency Medical Services

ELK GROVE COMMUNITY SERVICES DISTRICT

RESOLUTION NO. 2005-104

DISTRICT-WIDE LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT

RESOLUTION OF THE BOARD OF DIRECTORS OF THE ELK GROVE COMMUNITY SERVICES DISTRICT MAKING FINDINGS AND DETERMINATIONS; AND ORDERING, CONFIRMING AND LEVYING THE ANNUAL ASSESSMENT PURSUANT TO RESOLUTION OF INTENTION NO. 2005-74

WHEREAS, pursuant to Resolution of Intention No. 2005-74, a public meeting and a public hearing have been conducted at which times any and all interested parties having any interest in this assessment district have had the opportunity to discuss the Engineer's Report, including the proposed budget and the spread of assessment, staff and consultant presentations; and have had the opportunity to offer written or oral evidence concerning any aspect of this assessment district, including but not limited to the boundaries of the zones of benefit, the amount of the proposed assessments, the assessment methodology to be used to allocate the cost to the various land uses, or the work to be performed; and

WHEREAS, the Board of Directors after considering all of the public testimony, the evidence presented in the Engineer's Report, staff and consultant presentations, and other documents, now desire to levy the annual assessment for the 2005-06 fiscal year pursuant to the Landscape and Lighting Act of 1972, Proposition 218, and the District Wide Landscape and Lighting Assessment District created in November 1994.

NOW, THEREFORE, be it resolved, determined and ordered by the Board of Directors of the Elk Grove Community Services District that:

1. The above Recitals are a true and correct representation of the facts.
2. Based upon the information provided in the Engineer's Report, staff presentations, oral and written testimony presented at the public meeting and the public hearing together with any and all facts otherwise known to each Board member; the amount of the assessment levied against each parcel of real property, and the method used to allocate the cost of doing the work are deemed fair, just and equitable.
3. Each individual parcel assessment as shown in the Engineer's Report is hereby confirmed against each parcel of real property, which assessments shall become due and owing to the District by each parcel owner at such time as real property tax bills issued by the County of Sacramento become due and owing.
4. Each year the amount of the assessment will be reanalyzed and a new assessment levied as required to pay the cost of performing the work described in the Resolution of Intention. Any required increase in assessments which does not exceed the increase in the Consumer Price Index for Pacific West Cities B/C for All Urban Consumers will not be considered a "new" or "increased assessment" as defined in Subsection (D) of Government Code Section 54954.6(a) 1 and Section 53753.

In addition, if, during any fiscal year, the District does not adjust the assessment rate by the full Consumer Price Index, the District can, during any subsequent fiscal year, recoup that portion of the Consumer Price Index not actually levied. Such recoupment will not be considered a "new" or "increased assessment" as defined in Subsection (D) of Government Code Section 54954.6(a)1 and Section 53753.

5. The Engineer of Work is instructed to forthwith file a copy of this Resolution, the Assessment Roll and the Diagram with the Director of Finance of the County of Sacramento by August 19, 2005 and to request the Director of Finance to include on the property tax billing for the 2005-06 fiscal year, the assessments as so levied.
6. Available fund balances and reserves in any Benefit Zone shall be used to fund maintenance and operations and/or be allocated to the Dry Period Finance Reserve or Capital Improvement Reserve.
7. The funding of all principal and interest expenses incurred in the acquisition of the forty (40) acre parcel located south of Elk Grove Boulevard shall be allocated District Wide.
8. The District will commence the design, operation and maintenance of new parks anticipated to come on-line throughout the fiscal year including, but not limited to, Amundson in Benefit Zone 3; Perez in Benefit Zone 5; Del Meyer Park in Benefit Zone 6; Miles in Benefit Zone 11; and Backer Ranch, Ehrhardt Oaks and Willard in Benefit Zone 13 and will pay the cost of such operation and maintenance from assessments levied under the District Wide Landscape and Lighting Assessment District.
9. The District will continue to accumulate amounts within the Capital Improvement Reserve of all Benefit Zones for the construction of proposed benefit zone and district wide parks as outlined within the Elk Grove Community Services District's Parks and Recreation Department portion of the Master Plan and amended from time-to-time by the District's Board of Directors.
10. Certain properties owned by various public utilities, governmental agencies, and the State of California previously exempt from assessments prior to the adoption of Proposition 218 will be assessed where special benefit is found.
11. The work to be performed and the cost thereof funded by the District-Wide Assessment District shall consist of the following:
 - A. Furnish all labor, materials, supplies, utilities, equipment and management required to maintain, service, repair, operate, construct and replace the landscaped corridors, sound walls, project entrances, signs, walkways, green belts, parkways, parks, recreational facilities, sports complexes, swimming complexes, tennis complexes, open space of any nature, lakes and trail systems; together with any other recreational amenity and appurtenances thereto owned by the District.
 - B. Pay the debt service including principal, interest and financing cost on loans obtained to construct the Barbara Morse Wackford Community and Aquatics Complex, purchase a lawn dethatcher, aerator, tractor and trailer and acquire land in the District Wide cost budget.
 - C. Furnish maintenance of medians during the transition of the property to the City of Elk Grove. The dollars allocated will continue maintenance of the medians on a limited basis for approximately six to eight months.

12. Any surplus arising as a result of the assessments shall be carried over within the Zone of Benefit within the Assessment District that generated the surplus for the calculation of the following year's Dry Period Financing Reserve. Any funds available beyond the need for Dry Period Financing and contingencies will be utilized for capital improvements as described in paragraph 9 above. Should a deficit occur, the Assessment District or any Zone therein may borrow funds from any source. The repayment of such loans, together with any interest and borrowing expenses, will be included in subsequent years' assessments.

BE IT FURTHER RESOLVED AND DETERMINED that from the facts presented at the public hearings, as well as those found in the Engineer's Report, oral and written presentations, together with any and all other facts known to each of the Board members, substantial evidence exists to support the actions herein ordered based upon the following findings and conclusions.

- A. Pursuant to the Landscape and Lighting Act of 1972, the Board of Directors adopted on April 19, 2005 Resolution No. 2005-52 directing the Engineer to file his annual report taking into account the requirements of Proposition 218; setting forth among other things the estimated cost to be assessed against benefited properties within the benefit zones located within the District Wide Landscape and Lighting Assessment District; said assessments to pay all labor, materials, supplies, utilities, equipment and management required to maintain, service, repair, operate, construct and replace the landscaped corridors, sound walls, project entrances, signs, walkways, green belts, parkways, parks, recreational facilities, sports complexes, swimming complexes, tennis complexes, open space of any nature, lakes and trail systems; together with any other recreational amenity and appurtenances thereto owned by the District.
- B. The District engaged the services of NBS as the Engineer of Work with the instructions to prepare the Engineer's Report as required under the Landscape and Lighting Act of 1972 and Proposition 218. Greg Ghironzi, Director with NBS, is a registered, professional engineer certified by the State of California with extensive experience in assessment districts of all kind, Mello-Roos Community Facilities Districts and Landscape and Lighting Assessment Districts, whose work involved among other things, the development of the spread of assessments that represented the estimated special benefits to different land uses. The Engineer's Report incorporates the work of Economics and Planning Systems, Inc. an economics firm with extensive experience in economic studies involving public agencies, the creation of landscape and lighting assessment districts and Mello-Roos Community Facilities Districts in which they are directly responsible for the development of Equivalent Dwelling Unit formulas that estimate the benefits to be derived by various land uses from public infrastructure.

As directed, the Engineer of Work prepared the report and filed it with the Board of Directors. On the 17th day of May, 2005, after review, explanation and consideration, the Board of Directors adopted Resolution of Intention No. 2005-74 preliminarily approving and adopting the Engineer's Report and establishing the time, dates and place to conduct the required public meeting and public hearing.

- C. As required by the California Government Code and Streets and Highway Code, a notice of the public hearing was given by publishing a copy of the Resolution of Intention in the Elk Grove Citizen, a newspaper of general circulation in the area. An affidavit of publication was filed with the Secretary of the District.

- D. On the dates, and at the time and place stated in said Resolution of Intention, a public meeting and a public hearing were duly held by this Board of Directors and the budget and proposed assessments were presented and considered, and all written appeals, protests, and objections were duly presented, read, heard and considered and all persons desiring to be heard thereon, were heard in respect to any matters relating to said work, or to any acts or determination in relation thereto, the boundaries of the District or to the correctness of the assessments, the spread of the assessments or the diagrams showing those parcels to be assessed to pay the cost of said work or to any matters relating to the proceedings or the notices involved. Each and every step in those proceedings both prior to and including the public meeting and the public hearing, have been duly taken in accordance with the Landscape and Lighting Act of 1972, Section 4 of Proposition 218 and Government Code Section 53753; and this Board of Directors is satisfied with the correctness of the assessment, the determination of special benefit to be derived by various land uses within the assessment district as reflected by the Equivalent Dwelling Unit schedule set forth in the Engineer's Report, and the maps and diagrams as they may have been amended as the result of evidence received at the public meeting and public hearing; and further that the proceedings, assessments, maps, diagram and all matters relating thereto are hereby deemed satisfied, approved, confirmed and found to be fair, just and equitable.
- E. The contemplated work described in the Resolution of Intention is in the opinion of the Board of Directors of more than ordinary general public benefit and specifically enhances the utility, usefulness, aesthetic, environment and economic value of those properties located within the Zones of Benefit and the boundaries of the District Wide Assessment District except for Benefit Zone 7 where, at this time, the benefit derived is insufficient to warrant assessment because of the extensive agricultural nature of the area and the proximity thereof to existing improvements. In the future, new improvements will most likely cause assessments to be levied in this zone.
- F. The use of benefit zones within the boundaries of the District Wide Assessment District is a fair, just and equitable method of allocating the cost of work performed which is deemed to be of local benefit from that work performed and deemed to be of a district wide benefit.
- G. Facilities and improvements found to be of local benefit are described as landscaped corridors, sound walls, project entrances, signs, walkways, green belts and parks without lighted sports facilities. Facilities deemed to be of district wide benefit are parks or portions of parks that have lighted sports facilities, open space, trail systems, lakes and creeks. These amenities are all deemed to provide a district wide benefit and should be funded by district wide assessments.
- H. The methodology and determination of special benefit described in the Engineer's Report has been reviewed and considered by this Board of Directors in the context of the requirements of Proposition 218 regarding "general" and "special" benefits; and believes the methodology and the determination of special benefit complies with the intention of Proposition 218 and is fair, just, and equitable. The assessments have been levied against each parcel of real property in accordance with this methodology and the determination of special benefit to be derived by each parcel as a result of the performance of the work herein described.

- I. The Equivalent Dwelling Unit Schedule set forth in the Engineer's Report and recommended by the Engineer of Work, and Economics and Planning Systems, Inc. fairly and equitably reflects the degree of special benefit derived by the various land uses within the Assessment District. Such benefit is determined by the fact that the property has enhanced utility, attractiveness and is easier to market as well as has been enhanced in value because of the availability of many landscaped features, open space, trail systems, recreational amenities and programs that would not otherwise be available but for the funding available through this assessment district.
- J. A written protest against the proposed assessments has not been made by the owners of more than one half of the area of the land to be assessed to pay the cost of the work described in the Resolution of Intention.
- K. Each of said several parcels of land identified in the Engineer's Report will be specially benefited by the performance of said work at least in the amount if not more than the amount of the assessment apportioned against said parcel of property. There is substantial evidence by way of the Equivalent Dwelling Unit Formula together with their prior testimony to support and the weight of said evidence preponderates in favor of the aforesaid finding and determination as to special benefits.
- L. The Engineer of Work in the Engineer's Report has fairly and properly apportioned the cost of performing the work to each parcel of land within the assessment district in proportion to the determination of special benefits to be received by each classification of land use.
- M. All documents referred to herein are by this reference incorporated herein as though fully set forth and are found to be adequate, accurate and complete. Said documents are presently on file in the offices of the Elk Grove Community Services District, 8820 Elk Grove Blvd., Elk Grove, California, 95624.

I HEREBY CERTIFY that the foregoing Resolution was passed and adopted by the Board of Directors of the Elk Grove Community Services District at a regular meeting thereof held this 2nd day of August 2005, by the following votes:

AYES:

NOES:

ABSTAIN:

ABSENT:

Elliot Mulberg, President

ATTEST:

Donna L. Hansen, Secretary

ELK GROVE COMMUNITY SERVICES DISTRICT

RESOLUTION NO. 2005-105

RESOLUTION ADOPTING THE FINAL BUDGET
DISTRICT WIDE LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT

THE BOARD OF DIRECTORS of the Elk Grove Community Services District hereby adopts the FINAL BUDGET of the DISTRICT WIDE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT for the Fiscal Year 2005-06 as follows:

(1)	Salaries and Benefits	\$1,693,409
(2)	Services and Supplies	4,931,593
(3)	Other Charges	787,360
(4)	Fixed Assets	
	(A) Equipment	71,217
(5)	Contingencies	<u>1,664,128</u>
	TOTAL	<u>\$9,147,707</u>

The attachments included with this Resolution explain in detail the various categories and the method of financing said Final Budget.

Passed and adopted this **2nd day of August, 2005**, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Elliot Mulberg, President

ATTEST: _____
Donna L. Hansen, Secretary

Elk Grove Community Services District

**District Wide Landscape and Lighting
Assessment District**

2005/06 Final Engineer's Report

August 2, 2005

Prepared by
N|B|S

Corporate Office
41661 Enterprise Circle North, Suite 225
Temecula, CA 92590
(800) 676-7516 phone
(951) 296-1998 fax

Regional Office
870 Market Street, Suite 901
San Francisco, CA 94102
(800) 434-8349 phone
(415) 391-8439 fax

**ELK GROVE COMMUNITY SERVICES DISTRICT
DISTRICT WIDE LANDSCAPE AND LIGHTING
ASSESSMENT DISTRICT**

8820 Elk Grove Blvd., Suite 1
Elk Grove, CA 95624
Phone - (916) 685-7069
Fax - (916) 685-5216
www.egcsd.ca.gov

BOARD OF DIRECTORS

Elliot Mulberg, CSD Board President

Elaine Wright, CSD Board Vice President

Doug McElroy, Board Member

Gerald Derr, Board Member

Gil Albiani, Board Member

CSD STAFF

Donna Hansen, General Manager

Jeff Ramos, Administrative Services Director

NBS

Tim Seufert, Client Services Director

Michael Stearns, Project Engineer

Greg Davidson, Project Manager

Stephanie Parson, Senior Consultant

TABLE OF CONTENTS

1.	ENGINEER'S LETTER	1-1
2.	PLANS AND SPECIFICATIONS	2-1
2.1.	Description of the Improvements and Services	2-1
3.	ESTIMATE OF COSTS	3-1
3.1.	District Wide Benefits	3-1
4.	DISTRICT WIDE AND ZONE BENEFITS	4-1
4.1.	District Wide Benefits	4-1
4.2.	Zone Benefits	4-1
5.	ASSESSMENTS	5-1
5.1.	Method of Apportionment	5-1
5.2.	Calculation of Assessments.....	5-3
5.3.	Appeals and Interpretation	5-3
6.	ASSESSMENT DIAGRAM	6-1
7.	ASSESSMENT ROLL	7-1

1. ENGINEER'S LETTER

WHEREAS, the Board of Directors of the Elk Grove Community Services District (the "CSD"), State of California, directed NBS Government Finance Group, DBA NBS to prepare and file a report presenting plans and specifications describing the general nature, location and extent of the improvements to be maintained, an estimate of the costs of the maintenance, operations and servicing of the improvements for the Elk Grove CSD District Wide Landscape and Lighting Assessment District (the "District") for Fiscal Year 2005/06. This report includes a diagram of the District, showing the area and properties to be assessed, the estimated costs of the maintenance, operations and servicing of the improvements, and the net amount to be assessed upon all assessable lots and/or parcels within the District in proportion to the special benefit received;

NOW THEREFORE, the following assessments are made to cover the portion of the estimated costs of maintenance, operation and servicing of said improvements to be paid by the assessable real property within the District Wide Landscape and Lighting Assessment District in proportion to the special benefit received:

SUMMARY OF ASSESSMENT

Zone	Proposed Fiscal Year 2005/06 Assessment(1)	As Confirmed by Board of Directors
1	\$2,533,045	
2	134,771	
3	638,705	
4	697,370	
5	530,753	
6	493,340	
7(2)	0	
8	172,892	
9	244,741	
10	6,667	
11	980,563	
12	404,366	
13	1,767,792	
Total	\$8,605,005	

(1) Proposed Fiscal Year Assessment amounts rounded to the nearest whole dollar.

(2) Parcels within Benefit Zone 7, Southwest Agriculture Area, are found to have no direct benefit at this time and are not assessed for Fiscal Year 2005/06.

I, the undersigned, respectfully submit the enclosed Engineer's Report and, to the best of my knowledge, information and belief, the Engineer's Report, Assessments, and the Assessment Diagram herein have been prepared and computed in accordance with the order of the Board of Directors of the Elk Grove Community Services District.

NBS Government Finance Group, DBA NBS

2. PLANS AND SPECIFICATIONS

The District Wide Landscape and Lighting Assessment District proceeds will be utilized to fund the cost of providing landscaped corridors, sound walls, project entrances, signs, walkways, green belts, parkways, trail systems, parks, recreational facilities, sports complexes, swimming complexes, tennis complexes, open space of any nature, creeks, lakes and trail systems; together with any recreational amenity and associated appurtenances owned by the District.

2.1. Description of the Improvements and Services

The improvements for the District Wide Landscape and Lighting Assessment District include the operation, maintenance and servicing of landscaping and appurtenant facilities including, but not limited to, personnel, electrical energy, utilities such as water and gas, materials, contracting services, and other items necessary for the satisfactory operation of these services described as follows:

- Furnish all labor, materials, supplies, utilities, equipment, and management required to maintain, service, repair, operate, construct, and replace the landscaped corridors, sound walls, project entrances, signs, walkways, green belts, parkways, parks, recreational facilities, sports complexes, swimming complexes, tennis complexes, open space of any nature, lakes and trail systems; together with any recreational amenity and appurtenances owned by the District.
- Pay the debt service including principal, interest, and financing costs on loans obtained to construct capital improvements, purchase a lawn dethatcher, aerator, trailer and tractor, and refinance land acquisitions in the District Wide cost budget."

As applied herein, "Installation" means the construction of recreational improvements, including, but not limited to, land preparation, such as grading, leveling, cutting and filling, sod, landscaping, irrigation systems, sidewalks and drainage, lights, playground equipment, play courts, recreational facilities and public restrooms.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti.

"Servicing" means the furnishing of electric current or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

Reference is made to the plans and specifications for the improvements, which are on file with the Elk Grove Community Services District.

3. ESTIMATE OF COSTS

The cost of servicing, maintaining, repairing and replacing the actual improvements as described in the Plans and Specifications are summarized as follows:

Description	2005/06 Budget Amount
Salaries and Benefits	\$1,693,409
Services and Supplies	4,476,593
Debt Service	787,360
Capital/Fixed Assets	71,217
Median Maintenance Transition	455,000
Contingencies	124,133
Dry Period Finance Reserve	266,212
Capital Improvement Reserve	1,273,783
Total District Expenditures	\$9,147,707
Fund Balance Credits	(\$140,501)
Other Revenue	(402,201)
Balance to Assessment	\$8,605,005

The table below outlines for each Benefit Zone, the number of assessable Equivalent Dwelling Units (EDUs), the proposed Assessment rate per EDU, and the Fiscal Year 2005/06 total Benefit Zone Assessment:

Zone	EDUs	Rate per EDU	Total Zone Assessment(1)
1	15,019.54	\$168.65	\$2,533,045
2	593.00	227.27	134,771
3	6,099.76	104.71	638,705
4	3,344.06	208.54	697,370
5	2,605.95	203.67	530,753
6	6,974.00	70.74	493,340
7(2)	0.00	0.00	0
8	2,455.86	70.40	172,892
9	1,941.01	126.09	244,741
10	83.04	80.29	6,667
11	3,852.75	254.51	980,563
12	1,962.47	206.05	404,366
13	9,914.71	178.30	1,767,792
Total	54,846.15		\$8,605,005

(1) Total Benefit Zone Assessment amounts rounded to the nearest whole dollar.

(2) Parcels within Benefit Zone 7, Southwest Agriculture Area, are found to have no direct benefit at this time and are not assessed for Fiscal Year 2005/06.

3.1. District Wide Benefits

The following page provides a breakdown by Benefit Zone, the proposed Fiscal Year 2005/06 District Wide Landscape and Lighting Assessment District budget. The table includes the specific Benefit Zone costs, District Wide costs, credits, and each Benefit Zone's 2005/06 EDU rate.

ELK GROVE CSD - DISTRICT WIDE LANDSCAPE & LIGHTING ASSESSMENT DISTRICT
PRELIMINARY BUDGET SUMMARY
FISCAL YEAR 2005-06

DESCRIPTION	Laguna ZONE 1	Camden ZONE 2	EGWV ZONE 3	W Laguna ZONE 4	Lakeside ZONE 5	Central EG ZONE 6	(1)	Other Rural ZONE 8	Wal/PV ZONE 9	Auto Mall ZONE 10	East EG ZONE 11	Lag Strlake ZONE 12	East Frank ZONE 13	Dist Wide Costs	Total
EDU's	16,019.54	563.00	9,099.76	3,344.06	2,805.95	6,974.00		2,455.36	1,941.01	83.04	3,852.75	1,962.47	9,914.71	0.00	54,846.15
Salaries & benefits	\$330,802	\$30,785	\$116,685	\$92,118	\$86,524	\$37,875		\$5,044	\$60,999	\$0	\$84,516	\$59,977	\$165,655	\$945,399	\$1,693,409
Services & supplies	1,294,170	83,555	354,828	355,455	325,726	113,913		10,796	133,341	137	309,794	206,079	479,729	778,467	4,478,593
Debt service	249,469	877	37,017	788	14,636	267,471		8,514	29,075	170	6,074	24,322	11,776	135,372	787,360
Capital/Fixed assets	48,412	43	147	5,911	2,575	36		2	83	0	91	80	147	15,791	71,217
Median Maint Transition (6)	250,000	8,000	20,000	80,000	15,000	0		0	2,000	0	35,000	0	45,000	0	455,000
Contingencies	23,288	0	0	13,414	14,675	0		1,414	0	190	10,032	14,224	17,701	29,215	124,133
Dry Period Finance Resv	0	0	0	8,000	31,812	0		14,400	0	0	0	0	212,000	0	269,212
Capital Impv Reserve (5)	0	0	0	39,545	0	0		76,553	0	4,303	442,748	83,653	608,931	18,000	1,273,763
Subtotal Zone Exp	2,203,181	123,290	528,677	625,134	470,948	419,294		116,733	228,398	4,800	880,155	398,975	1,530,938	1,620,214	9,147,707
District Wide Exp	394,864	14,408	148,176	81,236	63,305	189,417		59,669	47,152	2,017	93,593	47,873	240,854		
Total Expenditures	\$2,598,045	\$137,698	\$676,853	\$706,370	\$534,253	\$608,711		\$176,392	\$273,550	\$6,817	\$982,748	\$436,848	\$1,771,792		\$8,659,848
Total Exp Per EDU	170.98	232.15	110.99	211.23	205.01	84.42		71.82	140.93	82.10	255.08	222.60	178.70		
Assessment Revenue	\$2,533,045	\$134,771	\$633,705	\$697,370	\$530,753	\$493,340		\$172,892	\$244,741	\$9,667	\$980,593	\$404,356	\$1,767,792		\$8,605,005
Fund Balance Credit (2)		1,170	28,151		1,170	85,371			25,809						140,501
Other Revenue (3)	35,000	1,725	10,000	9,000	3,500	10,000		3,500	3,000	150	2,185	32,282	4,000	287,859	402,201
Total Revenues	\$2,568,045	\$137,696	\$673,856	\$706,370	\$534,253	\$588,711		\$176,392	\$273,550	\$9,817	\$982,748	\$436,648	\$1,771,792	\$287,859	\$9,147,707
Total Rev Per EDU:															
Other Revenue	2.33	4.68	6.25	2.89	1.34	13.68		1.43	14.84	1.81	0.57	16.45	0.40		
Assessment Rev	165.65	227.27	104.71	208.54	203.67	70.74		70.40	128.09	80.29	254.51	206.05	178.30		
Proposed Cost Per EDU (5)	168.65	227.27	104.71	208.54	203.67	70.74		70.40	128.09	80.29	254.51	206.05	178.30		
FY04-05 Cost Per EDU	165.02	222.38	102.48	204.05	199.29	69.22		68.88	123.38	80.29	228.51	201.81	153.30		
COLA Adj Cost Per EDU (4)	210.38	227.27	104.71	208.54	203.67	70.74		70.40	128.09	82.06	352.12	208.05	285.49		
Over/(Under) COLA Cost	(41.73)	0.00	0.00	0.00	0.00	0.00		0.00	0.00	(1.77)	(97.61)	0.00	(107.19)		

- (1) Benefit Zone 7, Southwest Ag. is not listed as there are no assessments in this area at this time.
(2) Fund balance credit is used to make debt service payment for Wackford Complex loan.
(3) Other revenue includes interest income, cell tower rentals and sports/leisure programming revenues in EG Park.
(4) Cost per EDU has been increased by a 2.2% CPI over the prior year amount.
(5) Capital improvement reserves necessary for District Wide facility needs, park equipment and vehicle replacement.
(6) Median maintenance expenditures during the transition of the property to the City of Elk Grove.

4. DISTRICT WIDE AND ZONE BENEFITS

There are two types of special benefits in the District Wide Landscape and Lighting Assessment District depending upon the extent of the special benefits derived from the improvements, which are, constructed, maintained, and operated. Those benefits are District Wide benefits and Zone benefits.

4.1. District Wide Benefits

District Wide benefits are those special benefits enjoyed by all parcels of property located within the District. Benefit Zone 7, which because of its lack of proximity to improvements, is deemed at this time to derive no special benefit.

Facilities and improvements deemed to be of District Wide benefit are defined as: parks or portions of parks that have lighted sports facilities and regional parks. The cost associated with the District Wide improvements are allocated to all parcels District Wide.

4.2. Zone Benefits

Zone benefits are those special benefits derived from improvements of a more local nature. The costs associated with Zone improvements are only allocated to parcels within the Zone that receive the benefit.

Facilities and improvements found to be of local benefit to the Zone in which they are located are landscaped corridors, sound walls, project entrances, signs, walkways, green belts, and parks or portions of parks with no lighted sports facilities.

The District Wide Landscape and Lighting Assessment District is divided into thirteen (13) separate Zones of Benefit. The thirteen Zones are as follows:

Zone 1 (Laguna)

Includes all of the lands that are included within the boundaries of the Laguna Landscape and Lighting Assessment District No. 1 as it was originally formed. Zone 1 properties are assessed for the cost of maintaining landscaped corridors, and parks or portions of parks with no lighted sports facilities within the Zone. They also are assessed a portion of the cost of maintaining the park facilities of a District wide nature.

Zone 2 (Camden)

Includes all of the parcels of land that were originally within the boundaries of Zone A of the Camden Landscape and Lighting Assessment District No. 2 as it was originally formed. Zone 2 properties are assessed for the cost of maintaining the corridors, parkways, and parks or portions of parks with no lighted sports facilities. They also are assessed a share of the cost of maintaining facilities of a District Wide nature.

Zone 3 (Elk Grove/West Vineyard)

Includes all of the parcels of land that were originally within the boundaries of the Elk Grove West Vineyards Landscape and Lighting Assessment District No. 5 as it was originally formed. Zone 3 properties are assessed for the cost of maintaining landscaped corridors, and parks or portions of parks with no lighted sports facilities within the Zone. They also are assessed a portion of the cost of maintaining the facilities of a District Wide nature.

Zone 4 (West Laguna)

Includes all of the parcels of land that were originally within the boundaries of Zones A of the West Laguna Landscape and Lighting Assessment District No. 4 as it was originally formed. Zone 4 properties are assessed for the cost of maintaining landscaped corridors, parkways, and parks or portions of parks with no lighted sports facilities within the Zone. They are also assessed a portion of the cost of maintaining the facilities of a District Wide nature.

Zone 5 (Lakeside)

Includes all of the parcels of land that were originally within the boundaries of Zones B of the West Laguna Landscape and Lighting Assessment District No. 4 as it was originally formed. Zone 5 properties are assessed for the cost of maintaining landscaped corridors, and parks or portions of parks with no lighted sports facilities within the Zone. They are also assessed a portion of the cost of maintaining the facilities of a District Wide nature.

Zone 6 (Central Elk Grove)

Includes all of the parcels of land within the area bounded by Highway 99 from Bond Road, south to the Cosumnes River, east along the River to the Southern Pacific Railroad, north along the Railroad to Grant Line Road, north along Waterman Road to Bond road and back to Highway 99, excepting there from, the parcels of land which had been included in the Waterman Landscape and Lighting Assessment District No. 3 as it was originally formed. Zone 6 properties are assessed for the cost of maintaining parks or portions of parks with no lighted sports facilities within the Zone. They also are assessed a portion of the cost of maintaining the facilities of a District Wide nature.

Zone 7 (Southwest Agriculture Area)

Includes all parcels of land within the boundaries of the Elk Grove Community Services District not included in other Zones and generally lying west of Interstate Highway 5 as well as all parcels lying south of Hood-Franklin, Bilby, and Kammerer Roads and west of Highway 99. As there are no facilities within the immediate proximity of these parcels of land, they are found to have no direct benefit at this time, and thus are not assessed.

Zone 8 (Other Rural)

Includes all parcels of land within the boundaries of the Elk Grove Community Services District that are not included for Assessment within the boundaries of Zones 1 through 13 as described herein. Zone 8 properties are projected to eventually be absorbed into other existing Benefit Zones or to form new Benefit Zones as properties are developed. In the meantime, Zone 8 properties are assessed for the cost of maintaining a share of the facilities of a District Wide nature and District Wide expenses related to new growth areas within the Benefit Zone.

Zone 9 (Waterman/Park Village)

Includes all of the parcels of land that were originally within the boundaries of the Camden Landscape and Lighting Assessment District No. 2 Zone B, Waterman Landscape and Lighting Assessment District No. 3 and the Park Village Landscape and Lighting Assessment District No. 6 as they were originally formed. Zone 9 properties are assessed for the cost of maintaining landscaped corridors, and parks or portions of parks with no lighted sports facilities within the Zone. They also are assessed a portion of the cost of maintaining the facilities of a District Wide nature.

Zone 10 (Auto Mall)

This Zone, which was formed after receiving weighted majority approval in a ballot proceeding for property owners conducted in 1999, encompasses property known as the Auto Mall area, south of Elk Grove Boulevard, between Highway 99 and Bruceville Road, previously within Benefit Zone 8. The intent of the District is to expand this Zone through annexation(s) to include the development or urbanization of any other properties located generally west of Highway 99 and east of Bruceville Road. The annual assessment is utilized for the purpose of funding the annual, ongoing cost and expenses associated with the operation, maintenance, servicing and construction of parks, corridors, sound walls, project entrance signage, lakes, trail systems, wetlands and open space. Zone 10 properties are also assessed for the cost of maintaining facilities of a District Wide nature.

Zone 11 (East Elk Grove)

This Zone, which was formed after receiving weight majority approval in a ballot proceeding for property owners conducted in 1999, encompasses all new development and the urbanization of those properties south of Bond Road, east of Waterman Road and north of the Cosumnes River previously within the existing Benefit Zone 8. The intent of the District is to expand this Zone through annexation(s) to include the development or urbanization of any other properties located generally south of Calvine Road and east of Waterman Road. The annual assessment will be utilized for the purpose of funding the annual, ongoing cost and expenses associated with the operation, maintenance, servicing and construction of parks, corridors, sound walls, project entrance signage, lakes, trail systems, wetlands and open space. Zone 11 properties are also assessed for the cost of maintaining facilities of a District Wide nature.

Zone 12 (Laguna Stonelake)

This Zone, which was formed after receiving weighted majority approval in a ballot proceeding for property owners conducted in 2000, encompasses all new development and the urbanization of those properties within the Laguna Stonelake subdivision (formerly Elliott Ranch South – Area A). This Zone was previously within the existing Benefit Zone 8. This area is generally described as being located due south of Elk Grove Boulevard and due east of Interstate 5. The annual assessment will be utilized for the purpose of funding the annual, ongoing cost and expenses associated with operation, maintenance, servicing, and construction of parks, corridors, sound walls, project entrance signage, lakes, trail systems, wetlands and open space. Zone 12 properties are also assessed for the cost of maintaining facilities of a District Wide nature.

Zone 13 (East Franklin)

This Zone, which was formed after receiving weighted majority approval in a ballot proceeding for property owners conducted in 2001, encompasses all new development and the urbanization of those properties within the East Franklin Specific Plan. This Zone was previously within the existing Benefit Zone 8. This area is generally described as being bordered by Elk Grove Boulevard to the north, Bruceville Road to the east, Bilby Road to the south, and Franklin Boulevard to the west, plus an area of approximately 85 acres located south of Bilby Road and East of the Western Pacific railroad tracks. The annual assessment will be utilized for the purpose of funding the annual, ongoing cost and expenses associated with the operation, maintenance, servicing and construction of parks, corridors, sound walls, project entrance signage, lakes, trail systems, wetlands and open space. Zone 13 properties are also assessed for the cost of maintaining facilities of a District Wide nature. Agricultural properties are assumed to be in the tentative map stage, with appropriate densities, and assessments will begin when a tentative map is issued on the property.

5. ASSESSMENTS

The actual Assessment and the amount of the actual Assessment for Fiscal Year 2005/06 apportioned to each parcel as shown on the latest equalized roll at the County Assessor's office are listed in Section 7 of this Report. The description of each lot or parcel is part of the records of the County Assessor of the County of Sacramento and such records are, by reference, made part of this Report.

5.1. Method of Apportionment

Pursuant to the Landscaping and Lighting Act of 1972 and Article XIID of the Constitution of the State of California, all parcels that have special benefit conferred upon them as a result of the maintenance and operation of improvements shall be identified and the proportionate special benefit derived by each identified parcel shall be determined in relationship to the entire cost of the maintenance and operation of the improvements. Only parcels that receive direct special benefit are assessed, and each parcel is assessed in proportion to the estimated benefit received.

Each parcel's benefit is determined by the following process:

1. Determine the difference between the general and special benefits being conferred on the properties by the construction and maintenance of improvements being performed by the Elk Grove Community Services District.
2. Determine the special benefits being covered which are of District Wide benefit and which are conferred only on the local Zones of benefit within the District Wide Landscape and Lighting Assessment District.
3. Determine the proportion of the special benefit conferred on the various land uses within the District Wide Landscape and Lighting Assessment District.

All parcels of land within the District Wide Landscape and Lighting Assessment District boundaries not owned by a governmental or quasi-governmental entity are assigned a number based upon its relationship to a single-family dwelling unit. These numbers are referred to as Equivalent Dwelling Units (EDUs) and reflect the special benefit each parcel's designated land use receives relative to the special benefits received by a single-family unit. The special benefits derived from the work performed under the District Wide Landscape and Lighting Assessment District are conferred on property based on their designated land use and are not based on any one property owner's use of the improvements. However, it is ultimately the people who enjoy the special benefits, described above, use the facilities and improvements and control property values by placing a monetary value on the special benefits provided by the District Wide Landscape and Lighting Assessment District. Therefore, the Assessments are to some extent proportionally related to the relative number of people who live on, work at, or otherwise use a property based upon the property's land use designation.

Residential Properties

All improved residential properties that represent a single residential dwelling unit or parcels with tentative map approval for single family development are designated as "mapped" and are assigned 1.00 EDU per dwelling unit. Traditional houses, zero-lot line houses, and town-homes are included in this category. Properties with more than one residential unit are designated as multi-family residential properties. Due to less lot area per unit than a single-family residence, multi-family units are assumed to have an increased need for recreation and open space area. Therefore, each mapped multi-family unit is assigned 1.00 EDU. Mobile Homes are benefited at a rate of 0.75 EDU per unit.

Mapped Commercial/Industrial Properties

The EDU values for commercial and industrial land uses are based on the equivalence of special benefit on a land area basis between single family residential property and the average commercial/industrial property. In general, the variation in benefits received by a parcel, respectively, from the various improvements may be said to be proportional to the size of the parcel. Therefore, mapped Commercial and Industrial parcels are assigned 1.50 EDU per acre of land.

Unmapped Residential Properties

Unmapped single family properties are in the process of development and are assumed to be benefited at the rate of 50% of that of developed parcels. Unmapped multi-family properties are assumed to receive benefits at the rate of 40% of the rate of developed parcels.

Unmapped Commercial/Industrial Properties

Unmapped commercial/industrial properties are not specially benefited and therefore, are not assessed.

Properties Owned by Governmental or Quasi-governmental Agencies

The determination of special benefit to properties owned by governmental and quasi-governmental agencies is new to the area of Assessment District financing. The collection of any Assessment levied against these properties is questionable in that they do not receive a property tax bill. There is virtually no rational process to determine special benefit to government and quasi-governmental owned property. There is a sense that some special benefit is derived by these properties from the improvements funded by the Assessment District; but the extent of that special benefit can not yet be fully ascertained without judicial guidance to the burdens imposed under Proposition 218, which now requires these properties to be assessed unless there is no evidence of special benefit. Until such clarification is forth coming, parcels owned by governmental and quasi-governmental agencies shall be assessed a flat rate of \$100 per parcel as that parcel's contribution for whatever special benefit is conferred upon it by the work funded by the District Wide Landscape and Lighting Assessment District.

The following table lists the rate of the assessment for each land use code established by the County of Sacramento. The primary factors used to determine assessments are property usage, number of residential units, and parcel size.

Land Use	Assigned EDU's
Mapped Single Family	1.00 per Lot
Unmapped Single Family	0.50 per Potential Lot
Mapped Multi-family	1.00 per Unit
Unmapped Multi-family	0.40 per Potential Unit
Mobile Home	0.75 per Unit
Mapped Commercial	1.50 per Acre
Mapped Industrial	1.50 per Acre
Unmapped Commercial	0.00 per Acre
Unmapped Industrial	0.00 per Acre
Governmental Properties	\$100 per Parcel
Quasi-Governmental Properties	\$100 per Parcel

5.2. Calculation of Assessments

Assessments in each Benefit Zone are determined by dividing the total cost of all the work to be performed in that Benefit Zone by the total number of EDU's in that Zone. In accordance with the above table, each parcel's land use determines how many EDU's are assigned to that parcel, and that assigned value is the parcel's proportional share of the cost for the work performed in that Zone. The total costs to perform the work determined to be of District Wide benefit is then divided by all the EDU's in all of the Zones to be assessed. The allocation of the Zone cost is added to the allocation of District Wide cost for each parcel to determine the total Assessment levied against each parcel. The assessments are subject to an annual adjustment tied to the Consumer Price Index for Pacific West Cities B/C for All Urban Consumers as of February of each succeeding year.

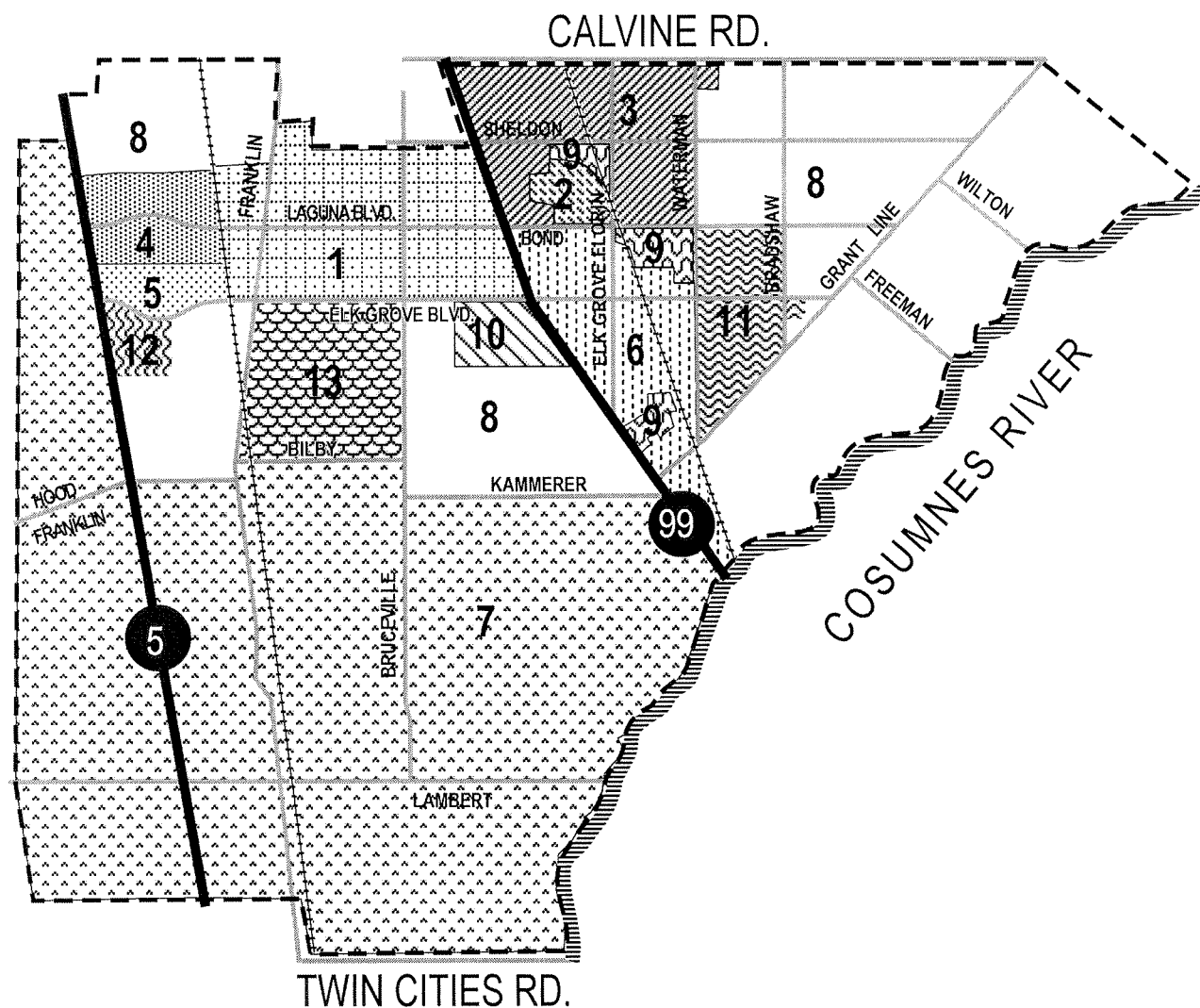
5.3. Appeals and Interpretation

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment, may file a written appeal with the District Engineer. The District Engineer will promptly review the appeal and any information provided by the property owner. If the District Engineer finds that the assessment should be modified, the appropriate changes shall be made to the Assessment Roll. If any such changes are approved after the Assessment Roll has been filed with the County of Sacramento for collection, the District Engineer shall recommend to the Board of Directors of the Elk Grove Community Services District that the property owner be given a refund of any over paid assessment. Any dispute over the decision of the District Engineer shall be referred to the Board of Directors of the Elk Grove Community Services District and the decision of the Board shall be final.

6. ASSESSMENT DIAGRAM

The Assessment Diagram for the District Wide Landscape and Lighting Assessment District has been submitted to the Elk Grove Community Services District Clerk in the format required under the provision of the Act. The following page displays a copy of the Assessment Diagram outlining the Benefit Zone designations.

Elk Grove Community Services District



District Wide Landscape & Lighting Assessment District Zones of Benefit

- | | | | | | |
|-----|--|----------------------------|------|--|-------------------------------|
| (1) | | Laguna #1 | (7) | | Southwest Agriculture Area #7 |
| (2) | | Camden Passage #2 | (8) | | Other Rural Areas #8 |
| (3) | | Elk Grove/West Vineyard #3 | (9) | | Waterman/Park Village #9 |
| (4) | | West Laguna #4 | (10) | | Auto Mall #10 |
| (5) | | Lakeside #5 | (11) | | East Elk Grove #11 |
| (6) | | Central Elk Grove #6 | (12) | | Laguna Stonelake #12 |
| | | | (13) | | East Franklin #13 |

7. ASSESSMENT ROLL

An Assessment Roll is filed with the District Clerk and is, by reference, made part of this report and is available for public inspection during normal office hours of the Elk Grove Community Services District at 8820 Elk Grove Blvd., Elk Grove, CA 95624. The telephone number for the office is (916) 685-7069.

Each lot or parcel listed on the Assessment Roll shown is illustrated on the latest County Assessor records and these records are, by reference made part of this report. These records shall govern for all details concerning the description of the lots or parcels.

STAFF REPORT

DATE: August 2, 2005
TO: Board of Directors
FROM: Jeff Ramos, Administrative Services Director
**SUBJECT: PUBLIC HEARING FOR ADOPTION OF FISCAL YEAR
2005-06 ELK GROVE COMMUNITY SERVICES DISTRICT FINAL BUDGET**



RECOMMENDATION:

That the Board of Directors:

1. approve Resolution No. 2005-106, adopting the Fiscal Year 2005-06 Final Budget for the Elk Grove Community Services District; and
2. authorize the bidding of items budgeted in excess of General Manager authorized amounts, with award of bids at future Board meetings.

BACKGROUND/ANALYSIS

On June 28, 2005, the Board adopted the CSD's 2005-06 Preliminary Budget.

Attached is the CSD 2005-06 Final Budget. Changes have been made from the approved Preliminary Budget and are summarized as follows:

1. Compensation and Pay Study/Local 522 & Fire MEO Contracts. Salary and benefit amounts related to the compensation and pay study, new Local 522 and Fire MEO contracts have been included in the Final Budget.
2. Fire Station 72. The remaining station construction estimate and associated long-term debt have been reduced by \$300,000.
3. Arcadian Village Mini-Park. Construction costs for the 1.5 acre mini-park within Arcadian Village have been added to the budget with offsetting development fee revenue.
4. Property Tax Revenue. Based on the most recent County of Sacramento Assessor information of District assessed valuation, the estimate for property tax collections has been increased to 15%.
5. Building Maintenance Worker Vehicle. An allocation of \$19,000 has been included for a maintenance vehicle for the new building maintenance worker. The vehicle will be funded using Administrative Services reserve funds.
6. Encumbrances. Based on end-of-year reconciliations, several items have been proposed for the final budget including office furniture and computer equipment for new staff, conference room renovations, EMS lab architectural services and a revised estimate for the alert radio systems for Station 71 and Station 75.

ELK GROVE COMMUNITY SERVICES DISTRICT

Your Independent Local Government Agency Providing Parks, Recreation, Fire and Emergency Medical Services

7. Reserve allocations. (Refer to attached reserve report). Approximately \$3.4 million of the \$3.6 million increase in reserves is due to the Administration Building land acquisition and addition and Hal Bartholomew Sports Park construction. These projects are scheduled for construction/acquisition within the next few years. In addition, staff and the Budget Committee are recommending the reallocation of the \$418,000 for the potential additional ERAF shift to the Park Capital Facilities reserve. The Budget Committee is also recommending a reduction in the percent of property tax revenues allocated to the Emergency Reserve from 10% to 8%. The amount that would have been allocated to this reserve (approximately \$475,000) is included within the Park Capital Facilities reserve. Finally, the Budget Committee recommends that \$60,000 of the Power Uncertainty reserve be reallocated to the Park Capital Facility reserve as this reserve has not been needed this fiscal year. Should this reserve not be used next year, the remaining \$45,000 is recommended for reallocation to capital reserves next year.

Finally, there are minimal revenues that the County has not posted to our account for FY 2004-05, because the County does not close its books until the end of July. Therefore, it is recommended that any additional revenues realized as reported by the County for FY 2004-05 be deposited equally within the "Admin Building Land Acquisition and Addition and Park Capital Facilities Reserves."

Also, with the adoption of this final budget, per Section 4 of the approved Procurement Policy, personal property and supplies up to \$30,000 and minor construction projects (less than \$15,000) will be bid and awarded by the General Manager, provided bids received are within the approved budget amounts. All personal property and supplies over \$30,000 and construction projects in excess of \$15,000 will be bid and brought to the Board for awarding of bid. *Staff recommends the Board authorize the bidding of items budgeted in excess of the General Manager authorized amounts, with award of bids by the Board at future meetings.*

A Budget Committee meeting was held on Thursday July 28th to review the final budget changes. Should any additional changes be recommended by the Committee, staff will present those changes at the Board meeting.

ATTACHMENTS (Also included in your budget binders):

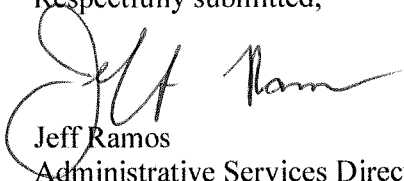
- A-1 Resolution No. 2005-106
- A-2 Appropriations Limit
- A-3 2004-05 Fiscal Budget-Final (by Department)
- A-4 Expenditure/Revenue Pie Chart
- A-5 Comparison of Preliminary to Final Budget
- A-6 Reserve Balances, Uses and Increases

PLEASE BRING YOUR BUDGET BINDERS TO THE MEETING. STAFF WILL UPDATE YOUR BINDERS WITH THE FINAL BUDGET SHEETS.

I WOULD LIKE TO EXPRESS MY SINCERE THANKS TO DEPARTMENT STAFF, THE BUDGET COMMITTEE AND BOARD MEMBERS WHO PARTICIPATED IN THIS BUDGET PROCESS. THE COOPERATION AND PROFESSIONALISM SHOWN BY ALL WAS A PRIME EXAMPLE OF THE EGCSO IN ACTION WORKING IN THE BEST INTERESTS OF THE COMMUNITY.

Should you have any questions or would like clarification on any item, please call me prior to the meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jeff Ramos", is written over the typed name and title.

Jeff Ramos
Administrative Services Director

Attachments

**ELK GROVE COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS
RESOLUTION NO. 2005-106**

**RESOLUTION ADOPTING THE FINAL BUDGET
ELK GROVE COMMUNITY SERVICES DISTRICT**

The BOARD OF DIRECTORS of the Elk Grove Community Services District hereby adopts the Final Budget of the District for the Fiscal Year 2005-06 as follows:

(1)	Salaries and Benefits	\$25,248,734
(2)	Services and Supplies	6,411,705
(3)	Loans and Lease Payments	2,173,571
(4)	Fixed Assets	
	(A) Land	2,800,000
	(B) Structures/Improvements	27,795,135
	(C) Equipment	1,142,407
(5)	Contingencies	493,506
(6)	Reserve Increases	<u>3,590,846</u>
	TOTAL	<u>\$69,655,904</u>

BE IT FURTHER RESOLVED that the means of financing the expenditure program will be by monies derived from Revenues to Accrue, Fund Balance Available and Property Taxes.

BE IT FURTHER RESOLVED that the proposed budget be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, total annual appropriations subject to limitation attached hereto and by reference made a part hereof.

Passed and adopted this 2nd day of August, 2005, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Elliot Mulberg, President

ATTEST:

Donna L. Hansen, Secretary

**ELK GROVE COMMUNITY SERVICES DISTRICT
APPROPRIATION LIMIT CALCULATION
FISCAL YEAR 2005-06**

2004-05 Appropriation Limit	75,447,605
Cost of Living Factor:	
Change in CA per capita income	1.0526
Population Adjustment Factor:	
Weighted Average Population change	<u>1.0858</u>
2005-06 Appropriation Limit	<u><u>86,230,055</u></u>

ELK GROVE CSD

2005-06 FISCAL BUDGET - FINAL

OBJECT NAME	ADMIN SVCS	FIRE	PARKS	TOTAL
<i>EXPENDITURES</i>				
Salaries/Benefits	2,774,298	18,541,907	3,932,529	25,248,734
Services/Supplies	1,562,360	2,856,737	1,615,134	6,034,231
Leases/Loans	45,728	1,671,447	456,396	2,173,571
Fixed Assets	52,904	1,040,873	48,630	1,142,407
Land Acquisition		2,800,000		2,800,000
Capital Improvements	376,582	6,635,639	20,782,914	27,795,135
Reserve Increase	3,583,346	0	7,500	3,590,846
<i>Subtotal</i>	<i>8,395,218</i>	<i>33,546,603</i>	<i>26,843,103</i>	<i>68,784,924</i>
SB2557 Co. Admin Fees	377,474	0	0	377,474
Contingency	493,506	0	0	493,506
<i>Subtotal</i>	<i>870,980</i>	<i>0</i>	<i>0</i>	<i>870,980</i>
TOTAL EXPENDITURES	9,266,198	33,546,603	26,843,103	69,655,904
<i>REVENUES</i>				
Property Taxes	24,566,742			24,566,742
Interest Income	135,000			135,000
Recreation Fees			3,387,654	3,387,654
Ambulance/Plan Ck Fees		3,905,700		3,905,700
In-Lieu/State/Fed Aid Funds		2,918,068	19,722,839	22,640,907
Long Term Loan Proceeds		3,600,000		3,600,000
Encumbered Funds	3,216,383	1,547,900	77,451	4,841,734
Use of Reserves*	250,500	88,087		338,587
Other Revenue**	1,265,766	3,587,593	1,386,221	6,239,580
TOTAL REVENUES	29,434,391	15,647,348	24,574,165	69,655,904
<i>SUBTOTAL</i>	<i>20,168,193</i>	<i>(17,899,255)</i>	<i>(2,268,938)</i>	<i>0</i>
<i>NET</i>	<i>20,168,193</i>	<i>(17,899,255)</i>	<i>(2,268,938)</i>	<i>0</i>

* Reserves include: \$153,000 from Admin Bldg Rsv; \$40,800 from Park Equip Rplcmnt Rsv; \$37,700 from CSD Facilities Rplcmnt; \$24,314 from St 75 Prin. Repymt; \$39,640 from Land-Training Fac Debt; and \$24,133 from Apparatus Reserve.

** Other Revenue includes Bldg Rentals, Donations/Contributions, L&L Capital Improvement Reserves (Equipment Replacement) and Developer Fees.

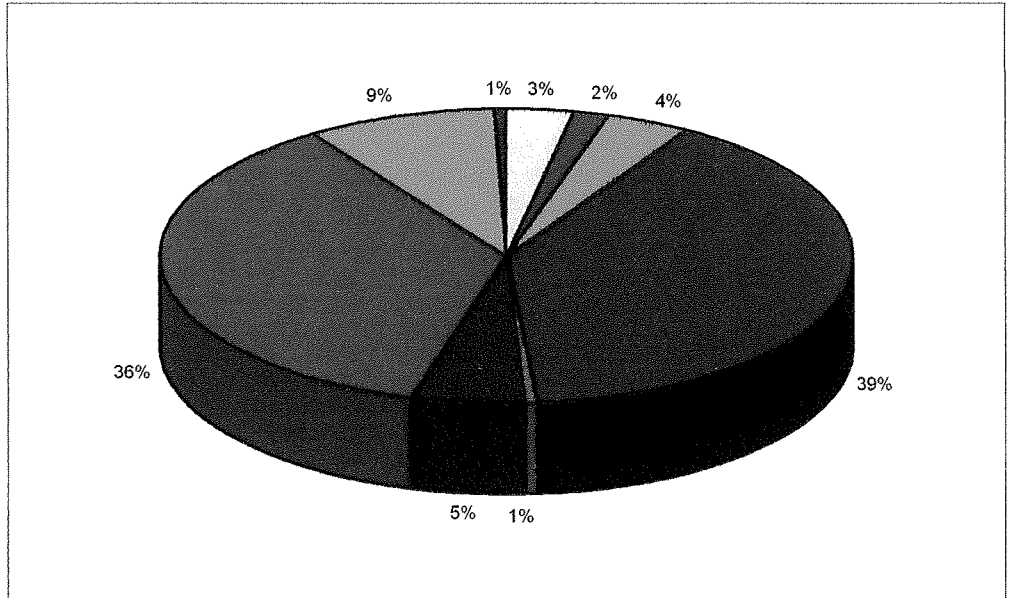
ELK GROVE CSD

2005-06 FINAL BUDGET

(15% Property Tax Growth Increase)

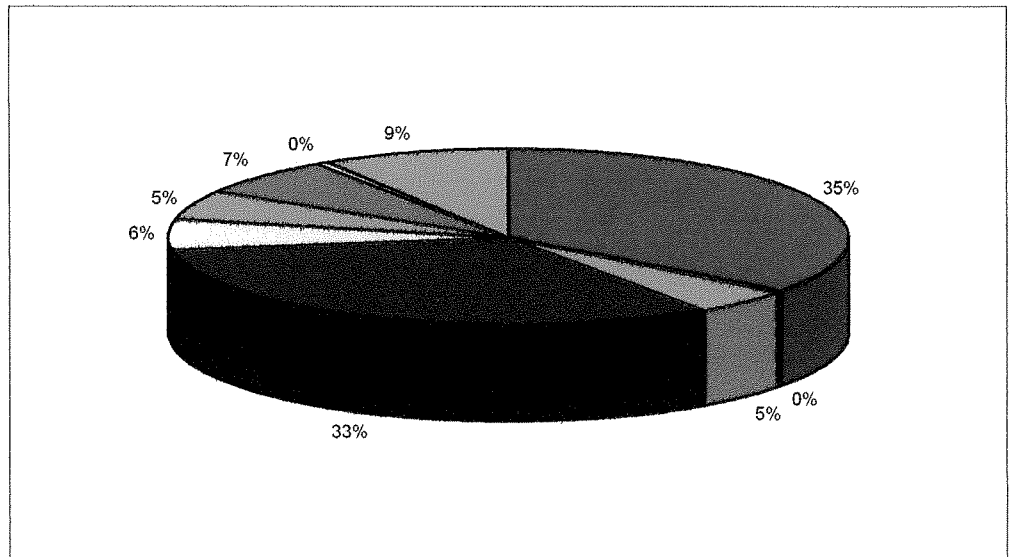
EXPENDITURES BY OBJECT TYPE

<i>Obj. Type</i>	<i>Amount</i>	<i>Percent</i>
Salary/Benefits	25,248,734	36%
Serv/Supplies	6,034,231	9%
SB2557 Fees	377,474	1%
Leases/Loans	2,173,571	3%
Fixed Assets	1,142,407	2%
Land Acquisition	2,800,000	4%
Capital Imprvmt	27,795,135	39%
Contingency	493,506	1%
Reserve Incr	3,590,846	5%
TOTAL	69,655,904	100%



REVENUES BY OBJECT TYPE

<i>Obj. Type</i>	<i>Amount</i>	<i>Percent</i>
Property Tax	24,566,742	35%
Interest Income	135,000	0%
Rec Fees	3,387,654	5%
In-Lieu/St Aid	22,640,907	33%
Ambul/PC fee	3,905,700	6%
LT Loan Proceeds	3,600,000	5%
Encumbrances	4,841,734	7%
Reserves	338,587	0%
Other Revenue**	6,239,580	9%
TOTAL	69,655,904	100%



*15% Growth Projected over 2004/2005 Estimate

** Other Revenue includes Bldg Rentals, Donations/Contributions, L&L Capital Improvement Reserves (Equipment Replacement) and Developer Fees.

ELK GROVE CSD

Fiscal Year 2005-06 Proposed Final Budget Comparison of Preliminary Budget to Final Budget

Description	Elk Grove CSD Final Budget	Elk Grove CSD Preliminary Budget	Difference	Explanation
Expenditures:				
Salaries/Benefits	25,248,734	21,916,974	3,331,760	Fire Chief Retirement/Fire Contracts/Upgrde Comm Mngr
Services/Supplies	6,034,231	5,905,122	129,109	Addtl office furn/conf rm renovation/EMS Lab arch svcs
SB 2557 Fees	377,474 *	377,474	0	
Leases/Loans	2,173,571	2,173,570	1	Rounding
Land Acquisition	2,800,000	2,800,000	0	
Fixed Assets	1,142,407	1,117,407	25,000	Vehicle -new Bldg Maint Wrkr/comp equip for new staff
Capital Improvements	27,795,135	27,605,814	189,321	Decr in St 72 const/Alert radio sys for St71/75/Arcad Village mini park
Contingency	493,506 *	493,506	0	
Reserve Increase	3,590,846	823,403	2,767,443	Admin Bldg Land/Addn/CSD & Pk Fac Rplcmnt/Emerg Rsv
Total Expenditures	69,655,904	63,213,270	6,442,634	
Revenues:				
Recreation Fees	3,387,654	3,387,654	0	
Ambulance/Plan Ck Fees	3,905,700	3,905,700	0	
In-Lieu/State Aid Funds	22,640,907	22,168,586	472,321	Arcad Village mini park paid w/dev fees
Long Term Loan Proceeds	3,600,000	3,900,000	(300,000)	Amt lowered for Station 72
Encumbered Funds	4,841,734	1,575,946	3,265,788	Addtl Admin/Fire/Park Dept enc funds/rsv increase
Use of Reserves	338,587	319,587	19,000	Vehicle for addtl Building Maint Worker
Other Revenues	6,239,580	6,239,580	0	
Total Revenues	44,954,162	41,497,053	3,457,109	
Net Required From Property Taxes/ Interest Income	(24,701,742)	(21,716,217)	(2,985,525)	Increase in prop tax revenue % to 15%

* Amount represents fees charged by County of Sacramento for property tax collection.

** Contingency is distributed among the departments as needed.

ELK GROVE COMMUNITY SERVICES DISTRICT

2005-06 FINAL BUDGET

RESERVES

RESERVE ACCOUNT NAME	6/30/2005 BALANCE	BUDGETED FY 05/06	INCREASE FY 05/06	7/1/2005 BALANCE
EMERGENCY RESERVE	1,906,805			1,906,805
CAPITAL RESERVES				
EG Rec Cntr Cap Imprv	43,298		7,000	50,298
Pool Capital Improvement	26,607		3,000	29,607
Laguna Town Hall	-		10,000	10,000
Wackford Complex	110,000		60,000	170,000
Admin Building:				
Land Acquisition	1,500,000		300,000	1,800,000
Bldg Addition	2,707,134	153,000	750,000	3,304,134
CSD Facilities Replacement	1,646,208	37,700	50,000	1,658,508
Park Capital Facilities	1,999,092		2,801,346	4,800,438
EQUIPMENT REPLACEMENT				
CSD Equipment Replacement (Fire/Adm)	375,925		50,000	425,925
Apparatus Replacement	307,781	24,133		283,648
Vehicle Replacement (Parks/Adm)	19,461		7,500	26,961
Park Equipment Replacement	195,000	40,800	30,000	184,200
DEBT PAYMENT				
Land-Training Fac Debt Pymnt	142,654	39,640		103,014
Station 75 Principal Repayment	209,232	24,314		184,918
Station 76 Principal Repayment	111,392			111,392
STAFF CONTINUATION				
Admin Serv (Bldg Maint)	165,605	19,000		146,605
Parks & Rec	86,908			86,908
MAINTENANCE & OPERATIONS				
Fire Station Repairs	156,000			156,000
Power Uncertainty	105,000	60,000		45,000
OTHER				
Potential Additional ERAF Shift	418,000	418,000		-
TOTAL ALLOCATED RESERVES	12,232,102	816,587	4,068,846	15,484,361